



**Meeting minutes of  
the TRANSPORTATION ADVISORY COMMISSION  
(TAC)**

**August 8, 2023  
9:00 a.m.**

**211 E D Street, Pueblo, CO 81003**

**Zoom -** <https://pueblo.zoom.us/j/94613129536>

Meeting ID: 946 1312 9536

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**Amended**

**Agenda items marked with \* indicate additional materials are included in the packet.  
Agenda items marked with \*\* indicate additional materials will be sent out later.**

**Individuals requiring Special Accommodations should notify the City MPO's Office (719)  
553-2242 by Noon on the Friday preceding the meeting.**

**1. Call Meeting to Order**

*Chairwoman: Eva Cosyleon*

*Time of Call: 9:00 a.m.*

*MPO Members Present: Eva Cosyleon, Hannah Haurert*

*TAC Members Present: Kathleen Collins, Geoff Guthrie, Melanie Turner, Shawn Winters,  
Lindsey Jaquez, Greg Pedroza, Lachelle Davis, Tanis Manseau, Cheryl Spinuzzi, Ben  
Valdez*

*CAC Members Present: Don Bruestle*

*Others Present: Macario Torrez, Wendy Pettit, Chuck Lopez, Amanda Cesar, Isabel  
Rollins, Jennifer Sparks, Amanda Cesar, John Buttram*

**2. Self-Introductions and Public Comments (non-agenda items only)**

*Isabel Rollins is the new Grant Navigator for PACOG. Kathleen Collins is from Statewide  
Planning CDOT HQ.*

**3. Approval of Minutes**

**July 11, 2023 Minutes\***

*Motion to Approve: Cheryl Spinuzzi*

*Second: Ben Valdez*

*Unanimous:*

#### 4. Draft Unified Planning Work Program (UPWP)\*

##### **Action Required: Discussion and approval**

*This is a 2-year cycle, not much has changed. The focus this year is the Travel Demand Model (TDM). On page 19, this is a snapshot contracted amount. Every year the Metropolitan Planning Organization (MPO) receives a Consolidated Planning Grant (CPG) from CDOT and FHWA. Local Match is 17.21% and 82.79% is from CDOT/FHWA. This includes staff salary and other various items. 2024 CPG will be \$373,476. This is based on population. Wendy Pettit asked if the local match is included, Eva Cosyleon said yes. There is quite a bit of carry over, but this will be used for the Long-Range Transportation Plan (LRTP) and other expenses. The MPO received \$200,000 from ARPA last year for the on-call consultant (GHG). On the next page, this is the payroll and non-labor breakdown. Non-labor expense is for the on-call consultant. Don Bruestle asked if the missing person is the role Eva performed before, Eva said yes. Cheryl Spinuzzi asked why there are federal and local, Eva said it is a requirement for us to breakdown the hours/expenses. There are 4 different work elements, 2410 is related to administration, 2420 is traffic count and crash related, 2430 is transportation plans (Complete Streets), and 2440 is the LRTP. Our Admin Tech is Michelle Cruz, she does our payroll. There is an error in the senior planner, this should just be a planner. The total price reflects a Planner. There were 11 applicants, 7 qualified. They will be taking the test next week. The job description shows the Land Use Planner description. If there are not any good candidates then Eva will change the job description to Transportation Planner. This will have to go through City Council and will delay the hiring process even more. Don Bruestle asked about the House Bill 23-1101, Eva said the bill is looking at the TPR boundaries and looking how the MPO's operate (bylaws). Our TPR boundary is the Pueblo County boundary. On page 25 is a breakdown of non-labor expenses. MS2 will no longer be used, this program is to house crash and count data. The new program is DiExSys. TransCAD will cost \$9,000. This is to update the license for the prior years. This will help predict road usage. Pueblo County applied and received a grant (~\$45,000) to digitalized all of Pueblo County Crash Data. This is 2016-2021 data. Wendy Pettit asked where we would need help and move forward, Eva said that she is in discussions with CDOT. It was asked that the MPO needs more funds, to increase 3% (\$200,000), with every other year additional \$125,000 extra. Kathleen Collins said that the next meeting for the Statewide MPO meeting, the idea is looking at different options for the MPOs. Basefloor for the smaller MPO's and planning needs for the LRTP. Another part of the discussion is that there is a certain point where we would have to spend the money before we get more money. The savings also came from the lack of staff quite a few years ago. The update for the 2045 LRTP cost will be over \$300,000. There are other projects that this amount could go to (studies). Kathleen said that they will learn a lot more about the concerns of the planning funds at the next SMPO meeting. Ben had a concern with the percentage of local match.*

*Motion to Approve to PACOG: Cheryl Spinuzzi*

*Second: Don Bruestle*

*Unanimous:*

#### 5. FY 2023 - 2027 Transportation Improvement Program\*

##### **TIP Amendment #2023.029**

##### **Administrative Action:**

Project Name: Bessemer Commerce Revitalization

STIP Number: TBD

Project Location and Description:

Fund Source(s): FY23 Revitalizing Main Streets (RMS) Program Project

Federal Program Funds:

State Funds: \$ **222,750**

Local Match: \$ **22,275**

**TOTAL PROJECT FUND AMENDMENT: \$ 245,025**

Funding will be used to improve lighting, install artistic wraps on electric junction boxes on Northern Ave.

*Motion to Approve: Don Bruestle*

*Second: Cheryl Spinuzzi*

*Unanimous:*

*Don Bruestle asked how many blocks, Ben said about 6 blocks.*

## 6. FY 2023 - 2027 Transportation Improvement Program\*

### TIP Amendment #2023.030

#### Administrative Action:

Project Name: **Free Fare for Better Air**

STIP Number: TBD

Project Location and Description: Ozone Season Transit Grant

Fund Source(s): FY22 & FY 23 Ozone Season Transit Grant Program

FY 22 State Program Funds: \$ **98,995.96**

FY 23 State Program Funds: \$ **414,898.85**

**TOTAL PROJECT FUND AMENDMENT: \$ 513,894.81**

This amount is for the Free Fare for Better Air for free rides on Pueblo Transit for June, July, and August.

*Motion to Approve: Ben Valdez*

*Second: Cheryl Spinuzzi*

*Unanimous:*

## 7. FY 2023 - 2027 Transportation Improvement Program\*

### TIP Amendment #2023.031

#### Administrative Action:

Project Name: Industrial Blvd and Purcell Blvd

STIP Number: TBD

Project Location and Description: Industrial Blvd and Purcell Blvd improvements

Fund Source(s): State MMOF

State MMOF Funds: \$ **161,500**

Federal Program Funds: \$

**TOTAL PROJECT FUND AMENDMENT: \$ 161,500**

This is to design the intersection.

*Motion to Approve: Cheryl Spinuzzi*

*Second: Don Bruestle*

*Unanimous:*

*There were a few issues with this intersection, this needs a better design for multimodal. This intersection needs to be updated because of the new growth. This is just for design. Shawn Winters said that it was requested for the ultimate design from SEH. Melanie Turner asked if a new traffic study has been requested, Shawn said that this was an approved 2006 plan. It will cost \$77,000 to move the signal box to the northeast corner in the Right-of-Way. Don Bruestle asked if the study will have enough ROW at the intersection. Tanis Manseau said that yes and look at multimodal, signalization, refuge, etc... Melanie Turner asked if this was voted on a few months ago, Eva said yes but the extent of work would have not been covered. This project is for*

connectivity and safety. Melanie asked about the pedestrian crashes, Shawn said he doesn't have any data, but CDOT constructed the trail on the westside on Purcell Blvd that leads to nowhere. Don asked if there will be more business investment in the future, Shawn said yes, the properties has been subdivided.

## 8. FY 2023 - 2027 Transportation Improvement Program\*

### **TIP Amendment #2023.032**

#### **Administrative Action:**

Project Name: Transit Youth Ride (K-12)

STIP Number: TBD

Project Location and Description:

Fund Source(s): State MMOF

State MMOF Funds: **\$ 65,000**

State Program Funds: **\$**

**TOTAL PROJECT FUND AMENDMENT: \$ 65,000**

This is to provide free youth rides for Pueblo Transit for 1 year. For future years, Pueblo Transit is intending to include this in their annual budget.

*Motion to Approve: Ben Valdez*

*Second: Don Bruestle*

*Unanimous:*

*This program was in 2020, this was to help curb some issues with attendance. Transit applied for the ARPA funds for a full year, but it ended 3 months early because of the increase ridership. Ben Valdez said this might not cover the whole year again because of youth usage. Don Bruestle asked if there were more routes if there would be more ridership, Ben said yes. There is new pickup/drop off for the new schools. He has been trying to eliminate the distance from the bus stop and school. He thinks the time to start should be earlier.*

## 9. TAC ByLaws draft for recommendation to Board\*

*Motion to Approve to wait until September: Melanie Turner*

*Second: Don Bruestle*

*Unanimous:*

*Eva Cosyleon said that we already had great comments. Cheryl Spinuzzi had a concern on the voting members. Eva suggested having one or two per jurisdiction. Wendy Pettit said that usually the CAC is a requirement, Kathleen said she will ask. Eva suggested that Don could be the PACE member and Laura can be the ADA member. Wendy also said that we will need to meet federal requirement. Eva said she will ask Jamie Grim to talk at the next TAC meeting. Eva said that the deadline for additional comments will be August 25<sup>th</sup>. Wendy said that it may help to delegate someone instead. There has been discussion on a Chairperson. Wendy suggested that if a person from the County can't attend then an email should be sent to the Commissioners asking for a representative.*

## 10. Colorado Statewide Freight Plan Working group

### **Action Required: Informational**

*There is a working group; Wendy Pettit, Eva Cosyleon, and John (Pueblo Plex) are volunteers. Eva said she was going to ask if John could take her place. Wendy said it was kickoff for Freight to become part of the LRTP. There is about \$341billion products that move in Colorado, 428million ton of goods, 8.7m population?. They talked about congestions, strategies, actions, coordination with partners, priority issues, sustainability, resiliency, economic development, community considerations, and*

*strengthening data. They also want to know about the benefits and impact of freight, prioritize investments, clear actions and open guidance, expand partnerships, improve plans and projects, and readiness for freight dollars. Don Bruestle asked what the deadline is, Wendy said end of the calendar year.*

## **11. Other Local Agencies Updates**

### **Action Requested: Discussion**

*Ben Valdez said that in June, there was a 30% (12,000) ridership increase, 35% in July (16,000), and August numbers are up. He said that this might be the last time for the program.*

*Greg Pedrosa said that there are still struggles with the provider. Reno Air Races might be relocating to Pueblo. It is a 10-day event and brings in \$100m. This event happens in September. They are looking to re-home the races and Greg thought it would be something the Airport would be interested in doing. Don Bruestle asked about the terminal expansion, Greg said the bill has 3 years left and they have been denied 2 years in a row. The project is shovel ready. The terminal wouldn't be used for the Reno Air Show. They may have to look at other funding sources, this would include local funds.*

*Tanis Manseau said that the Medal of Honor Project is close to having the drawings and specifications completed, bid in 2024. Chip seal has been finished and still working on the dust treatment. Pueblo County had a safety culture event. This helped see what they need to work on and prioritize. Wendy said that FHWA gave them a template and she input all the information in. This plan will be sent to FHWA and will help with grant funds.*

*Shawn Winters said that the Joe Martinez Trail is under design, construction early 2024. Federal Land Access Program (FLAP) trail and roadway work (striping) will be finished. The pedestrian bridge will be finished in December. TAP 3 Trail had a final inspection and there is subsidence of existing utility that caused some trail damage. Repair is underway.*

*Amanda Cesar is looking at a grant with the City – Neighborhood Access Grant, this will connect City trail system to St Charles Mesa.*

## **12. CDOT Updates**

### **Requested: Informational**

*Lachelle Davis said that the Off System Bridge program (Colorado Municipal League) will put out a call for projects, deadline is by end of October. The meeting is only for the State.*

*Kathleen Collins said that the new Division and Rail Direct is Paul Brocher. There are 3 or 6 new Commissioners. STAC will be held at DrCOG in September. This discussion will be formula programs. There is also discussion on MPO's and CPG. Wendy Pettit is now the delegate for Zack Swearingen. They are also working on collecting the UPWP reports from all MPOs for submitted to FH and FTA. CPG scope of work and contracts will need to be executed by October 1<sup>st</sup>.*



Geoff Guthrie reintroduced Lindsey Jaquez, she is the planning specialist for CDOT Region 2.

**13. Federal Highway and Federal Transit Updates (If needed)**

**Action Requested: Informational**

**14. Federal Notice of Funding Opportunities (NOFO)**

**Requested: Informational**

Isabel Rollins is the new PACOG Grant Navigator. Isabel said that she is collecting information and organizing this data.

Eva Cosyleon said that the Mega, Infra, Rural is due August 21<sup>st</sup>. Bridge Investment Program is due August 20<sup>th</sup>. Protect Grant is due August 18<sup>th</sup>. Clean School Bus Grant is August 22<sup>nd</sup>. Colorado Energy Office released their E-bike Program, you can get up to \$1,100 or \$500 rebate. Don Bruestle asked about installing ebike chargers, there isn't any in Pueblo. Eva said that you can just use a regular outlet.

**15. CDOT Region 2 request(s) for PACOG MPO/TPR TIP amendment(s)\***

**FY 2023 - 2027 Transportation Improvement Program**

**Administrative notification to roll forward:**

**a) TIP Amendment #2023.033**

**Administrative Action:**

Project Name: Pueblo County Blvd Extension Trail

STIP Number: SR27017.001

Project Location and Description: Design & construction of new shared use path along Medal of Honor Blvd

Fund Source(s): FY24 Region 2 Carbon Reduction Program (6PU)

Federal Program Funds: **\$ 539,770**

State Matching Funds: **\$**

Local Matching Funds: **\$ 112,205**

Other Project Funds: **\$**

**TOTAL PROJECT FUND AMENDMENT: \$ 651,975**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

**b) TIP Amendment #2023.034**

**Administrative Action:**

Project Name: Pueblo-PURHAR-0.1 FRNT (Mel Harmon Bridge)

STIP Number: SR27001.024

Project Location and Description: Bridge rehabilitation

Fund Source(s): FY24 Region 2 Bridge Off System (BRO)

Federal Program Funds: **\$ 418,701**

State Matching Funds: **\$**

Local Matching Funds: **\$ 104,675**

Other Project Funds: **\$**

**TOTAL PROJECT FUND AMENDMENT: \$ 523,376**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

**c) TIP Amendment #2023.035**

**Administrative Action:**

Project Name: Pueblo 8<sup>th</sup> Street Bridge Rehab (pue8th2utic)

STIP Number: SR27001.033

Project Location and Description: Bridge rehabilitation  
Fund Source(s): FY24 Region 2 Bridge Off System (BRO)  
Federal Program Funds: \$ **105,000**  
State Matching Funds: \$  
Local Matching Funds: \$ **26,250**  
Other Project Funds: \$  
**TOTAL PROJECT FUND AMENDMENT: \$ 131,250**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

d) **TIP Amendment #2023.036**

**Administrative Action:**

Project Name: I-25 Pueblo North Truck Parking Lot  
STIP Number: SR27020.001

Project Location and Description: Design & construction of new truck parking area in north Pueblo

Fund Source(s): FY24 Region 2 National Highway Freight Program (FR8)

Federal Program Funds: \$ **2,280,250**  
State Matching Funds: \$ **219,750**  
Local Matching Funds: \$  
Other Project Funds: \$  
**TOTAL PROJECT FUND AMENDMENT: \$ 2,500,000**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

e) **TIP Amendment #2023.037**

**Administrative Action:**

Project Name: I-25 at US50B Reconstruction  
STIP Number: SR27020.003

Project Location and Description: I-25 at US50B interchange, design & construction of three new bridges

Fund Source(s): FY24 Region 2 National Highway Freight Program (FR8)

Federal Program Funds: \$ **5,472,600**  
State Matching Funds: \$ **527,400**  
Local Matching Funds: \$  
Other Project Funds: \$  
**TOTAL PROJECT FUND AMENDMENT: \$ 6,000,000**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

f) **TIP Amendment #2023.038**

**Administrative Action:**

Project Name: City of Pueblo Dillon Roundabout  
STIP Number: SR26644.101

Project Location and Description: Design & construction of new roundabout at Dillon Dr & Eagleridge Blvd

Fund Source(s): FY24 Region 2 Hazard Elimination- Local Projects (HLZ)

Federal Program Funds: \$ **1,593,630**  
State Matching Funds: \$  
Local Matching Funds: \$ **177,070**  
Other Project Funds: \$  
**TOTAL PROJECT FUND AMENDMENT: \$ 1,770,700**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

g) **TIP Amendment #2023.039**

**Administrative Action:**

Project Name: City of Pueblo Northern Avenue Phase 3

STIP Number: SR25079.078

Project Location and Description: New streetscape from Cambridge to Prairie and up to State Fair entrance

Fund Source(s): FY24 Region 2 ARPA Local Multi-Modal Options Fund (MMA)

Federal Program Funds: \$ **693,494**

State Matching Funds: \$

Local Matching Funds: \$

Other Project Funds: \$

**TOTAL PROJECT FUND AMENDMENT: \$ 693,494**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

**h) TIP Amendment #2023.040**

**Administrative Action:**

Project Name: Joe Martinez Trail in Pueblo West

STIP Number: SR25079.079

Project Location and Description: Design & construction of new shared use trail along Joe Martinez Blvd

Fund Source(s): FY24 Region 2 ARPA Local Multi-Modal Options Fund (MMA)

Federal Program Funds: \$ **76,411**

State Matching Funds: \$

Local Matching Funds: \$

Other Project Funds: \$

**TOTAL PROJECT FUND AMENDMENT: \$ 76,411**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

**i) TIP Amendment #2023.041**

**Administrative Action:**

Project Name: Pueblo County Blvd Extension Trail

STIP Number: SR27015.003

Project Location and Description: Design & construction of new shared use path along Medal of Honor Blvd

Fund Source(s): FY24 Region 2 ARPA Local Multi-Modal Options Fund (MMA)

Federal Program Funds: \$ **16,926**

State Matching Funds: \$

Local Matching Funds: \$

Other Project Funds: \$

**TOTAL PROJECT FUND AMENDMENT: \$ 16,926**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

**j) TIP Amendment #2023.042**

**Administrative Action:**

Project Name: Pueblo County Blvd Extension Trail

STIP Number: SR27016.013

Project Location and Description: Design & construction of new shared use path along Medal of Honor Blvd

Fund Source(s): FY24 Region 2 State-funded Local Multi-Modal Options Fund (MMM)

Federal Program Funds: \$

State Matching Funds: \$ **1,435,282**

Local Matching Funds: \$

Other Project Funds: \$

**TOTAL PROJECT FUND AMENDMENT: \$ 1,435,282**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24



**k) TIP Amendment #2023.043**

**Administrative Action:**

Project Name: Westside Trail

STIP Number: SR27016.014

Project Location and Description: Design & construction of new shared use path along Wildhorse Creek

Fund Source(s): FY24 Region 2 State-funded Local Multi-Modal Options Fund (MMM)

Federal Program Funds:	\$
State Matching Funds:	\$ <b>850,000</b>
Local Matching Funds:	\$
Other Project Funds:	\$
<b><u>TOTAL PROJECT FUND AMENDMENT:</u></b>	<b>\$ 850,000</b>

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

**l) TIP Amendment #2023.044**

**Administrative Action:**

Project Name: City of Pueblo Haaff Elementary

STIP Number: SR26868.033

Project Location and Description: Safe Routes to School Grant award improvements

Fund Source(s): FY24 Region 2 Safe Routes to Schools (SAR)

Federal Program Funds:	\$ <b>279,180</b>
State Matching Funds:	\$
Local Matching Funds:	\$
Other Project Funds:	\$
<b><u>TOTAL PROJECT FUND AMENDMENT:</u></b>	<b>\$ 279,180</b>

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

**m) TIP Amendment #2023.045**

**Administrative Action:**

Project Name: Pueblo Downtown Multi-modal Improvements

STIP Number: SR27014.002

Project Location and Description: Safer Main Streets grant award improvements

Fund Source(s): FY24 Region 2 Safer Main Streets (SMS)

Federal Program Funds:	\$
State Matching Funds:	\$ <b>1,455,285</b>
Local Matching Funds:	\$ <b>363,824</b>
Other Project Funds:	\$
<b><u>TOTAL PROJECT FUND AMENDMENT:</u></b>	<b>\$ 1,819,109</b>

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

**n) TIP Amendment #2023.046**

**Administrative Action:**

Project Name: City of Pueblo Northern Avenue Phase 3

STIP Number: SR25079.078

Project Location and Description: New streetscape from Cambridge to Prairie and up to State Fair entrance

Fund Source(s): FY24 Region 2 Transportation Alternatives Program (TAP)

Federal Program Funds:	\$ <b>351,244</b>
State Matching Funds:	\$
Local Matching Funds:	\$ <b>87,811</b>
Other Project Funds:	\$

**TOTAL PROJECT FUND AMENDMENT: \$ 439,055**

This administrative action rolls forward the funding programmed for this project from FY23 to FY24

**Action Requested: Informational**

*Geoff Guthrie said there was missing local match, so the agenda was updated. This is an annual roll forward for unbudgeted funds.*

**16. Complete Streets meeting – August 28, 2023 9:30 a.m.**

**Action Requested: Reminder**

*This is at the Emergency Service Building.*

**17. Next TAC – September 12, 2023 - Planning Conf Room, 211 E D St 81003**

**Action Requested: Informational**

**18. Items from TAC Members or scheduling of future Agenda Items**

**Roundtable Discussion**

*MMOF/Carbon Reduction*

*TAC Bylaws*

*Freight update*

*STAC - RPP*

*Program Distribution*

*Statewide MPO – CPG*

*SB 23-1101*

**19. Adjourn at or before 11:00 am**

*Eva Cosyleon adjourned the meeting at 11:08 a.m.*