

**Meeting Agenda of the  
TRANSPORTATION ADVISORY COMMISSION (TAC)  
July 9, 2024  
9:00 a.m.  
[211 E D Street, Pueblo, CO 81003](https://www.pueblo.co.us/211-E-D-Street-Pueblo-CO-81003)**

Zoom - <https://pueblo.zoom.us/j/94613129536>  
Meeting ID: 946 1312 9536  
Password: 598875  
Dial by your location  
+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)

**Agenda items marked with \* indicate additional materials are included in the packet.  
Agenda items marked with \*\* indicate additional materials will be sent out later.**

**Individuals requiring Special Accommodations should notify the City MPO's Office [\(719\) 553-2259](tel:7195532259) by Noon on the Friday preceding the meeting.**

**Amended Agenda**

1. Call Meeting to Order
2. Self-Introductions and Public Comments (non-agenda items only)
3. Approval of Minutes  
June 11, 2024 Minutes\*  
**Action Required: Approve/Disapprove**
4. MPO request(s) the following amendment projects into the FY 2024 –2028 Pueblo Area Council of Governments Transportation Improvement Program (PACOG TIP)\*

**Action Required: Approve/Disapprove**

**TIP Amend 2024.048 Policy Amendment**

Project Name: CSU Hydrogen Charging Infrastructure

Agency: CDOT

STIP Number: N/A

Project Location and Description:

Fund Source(s): CF&I

Fund Source	2024	2025	2026	2027	2028	Total
CF&I State	\$ 1,560,339.60	\$ 1,560,339.60	\$ -	\$ -	\$ -	\$ 3,120,679.20
Local Match	\$ 390,084.90	\$ 390,084.90	\$ -	\$ -	\$ -	\$ 780,169.80
<b>Total</b>	<b>\$ 1,560,339.60</b>	<b>\$ 1,560,339.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,900,849.00</b>

5. Transit My Ride phone app\* – Ben Valdez  
**Action Requested: Presentation**
6. FY 2025 Unified Planning Work Program (UPWP)\*  
**Action Requested: Informational**
7. TAC ByLaws\*  
**Action Requested: Vote to be sent to PACOG attorney**
8. MMOF – Michael Snow  
**Action Requested: Update**
9. Front Range Passenger Rail update\* - Andy Karsian  
**Action Requested: Presentation**
10. Grant update – Isabel Rollins  
**Action Requested: Update**
11. Other Local Agencies Updates  
**Action Requested: Informational**
12. CDOT Updates  
**Action Requested: Informational**

13. MPO request(s) the following amendment projects into the FY 2024 –2028 Pueblo Area Council of Governments Transportation Improvement Program (PACOG TIP)\*

**TIP Amend 2024.012.01 Administrative Amendment**

Project Name: HAAF Elementary

Agency: City of Pueblo

STIP Number: SR26868.033

Project Location and Description: This project constructs sidewalks and connections; installs high visibility crosswalks; and installs ADA curb ramps.

Fund Source(s):

Fund Source	2024	2025	2026	2027	2028	Total
SRTS	\$ 149,816.00	\$ -	\$ -	\$ -	\$ -	\$ 149,816.00
MMOF	\$ -	\$ -	\$ 91,816.00	\$ -	\$ -	\$ 91,816.00
Total	\$ 149,816.00	\$ -	\$ 91,816.00	\$ -	\$ -	\$ 241,632.00

Notes:

Addition of MMO funding for use in construction only

14. CDOT Region 2 request(s) the following amendment projects into the FY 2024 –2028 Pueblo Area Council of Governments Transportation Improvement Program (PACOG TIP)\*

**Action Requested: Informational**

- a. **TIP Amend 2024.001 Administrative Amendment**

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): 7PX - Strategic Program Pool (Highway)

Fund Source	2024	2025	2026	2027	2028	Total

7PX – State (267)	(\$993,480)	\$0	\$0	\$0	\$0	(\$993,480)
Local	(\$206,520)	\$0	\$0	\$0	\$0	(\$206,520)
Total	(\$1,200,000)	\$0	\$0	\$0	\$0	(\$1,200,000)

Notes: Reconciliation – Total funding amount = \$31,000,000 state funds 7PX FY24. In a previous TIP \$1.2M RPP funds were accidentally entered in as 7PX.

b. **TIP Amend** 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): BFP – Bridge Formula Program

Fund Source	2024	2025	2026	2027	2028	Total
BFP – Federal (NHPP)	\$31,550,000	\$0	\$0	\$0	\$0	\$31,550,000
BFP – State (SHF)	(\$31,550,000)	\$0	\$0	\$0	\$0	(\$31,550,000)
Total	\$0	\$0	\$0	\$0	\$0	\$0

Notes: Reconciliation – Fund swap from state to federal funds for BFP FY24.

c. **TIP Amend** 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): FR8 – National Freight Program

Fund Source	2024	2025	2026	2027	2028	Total
FR8 – Federal (NHFP)	\$747,150	\$0	\$0	\$0	\$0	\$747,150
FR8 – State (SHF)	(\$747,150)	\$0	\$0	\$0	\$0	(\$747,150)
Total	\$0	\$0	\$0	\$0	\$0	\$0

Notes: Reconciliation – Fund swap from state to federal funds. Total funding amount = \$8,500,000 federal funds FR8 FY24.

d. **TIP Amend** 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): HAZ – Hazard Elimination Program

Fund Source	2024	2025	2026	2027	2028	Total
HAZ – Federal (HSIP)	(\$70,000)	\$220,000	\$0	\$0	\$0	\$150,000
HAZ – State (SHF)	(\$130,000)	(\$20,000)	\$0	\$0	\$0	(\$150,000)
Total	(\$200,000)	\$200,000	\$0	\$0	\$0	\$0

Notes: Reconciliation – Total funding amount = \$1,100,000 federal funds HAZ FY24, and \$5,142,500 Federal funds HAZ FY25.

e. **TIP Amend** 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): PWQ – Permanent Water Quality Program

Fund Source	2024	2025	2026	2027	2028	Total
PWQ – Federal (NHPP)	\$0	\$0	\$515,932	\$204,159	\$0	\$0
PWQ – State (SHF)	\$0	\$0	(\$515,932)	(\$204,159)	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

Notes: Reconciliation – Fund swap from state to federal funds. Total funding amount = \$5,869,532 federal funds PWQ FY26, and \$2,322,637 federal funds PWQ FY27.

f. **TIP Amend** 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): SUR – Surface Treatment Program

Fund Source	2024	2025	2026	2027	2028	Total
SUR– Federal (STBG)	\$0	\$0	\$ 585,140	\$0	\$0	\$ 585,140
SUR – State (SHF)	\$0	\$0	(\$585,140)	\$0	\$0	(\$585,140)
Total	\$0	\$0	\$0	\$0	\$0	\$0

Notes: Reconciliation – Fund swap from state to federal funds. Total funding amount = \$3,400,000 federal funds SUR FY26.

**15. Next TAC – August 13, 2024 - Planning Conference Room, 211 E D St 81003**

**Deadline for presentations is August 5<sup>th</sup> at 5 p.m.**

**Action Requested: Informational**

**16. Items from TAC Members or scheduling of future Agenda Items**

**Roundtable Discussion**

People over Parking

**17. Adjourn at or before 11:00 am**

**Meeting minutes of the  
TRANSPORTATION ADVISORY COMMISSION (TAC)**

**May 14, 2024**

**9:00 a.m.**

**[211 E D Street, Pueblo, CO 81003](#)**

Zoom - <https://pueblo.zoom.us/j/94613129536>

Meeting ID: 946 1312 9536

Password: 598875

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**1. Call Meeting to Order**

*Chairwoman: Eva Cosyleon*

*Time of Call: 9:01 a.m.*

*MPO Members Present: Eva Cosyleon, Hannah Haunert, Dylan Goodman*

*TAC Members Present: Aaron Willis, Geoff Guthrie, Lindsey Jaquez, Lachelle Davis, Melanie Turner, Greg Pedroza, Scott Skinner, Scott Hobson*

*CAC Members Present: Don Bruestle, Cheryl Spinuzzi*

*Others Present: Macario Torrez, Wendy Pettit, Isabel Rollins, Sarah Skinner, Danell Ward, Luann Martinez, Aaron Willis, Isabel Rollins, Lana Kastner, Emma Belmont, Lana Kastner*

**2. Self-Introductions and Public Comments (non-agenda items only)**

*Lana Kastner is the MPO Volunteer.*

**3. Approval of Minutes**

**May 14, 2024 Minutes\***

*Motion to Approve: Don Bruestle*

*Second: Cheryl Spinuzzi*

*Unanimous:*

**4. MPO requests the following amendments to projects in the FY 2024 –2028 Pueblo Area Council of Governments Transportation Improvement Program\***

**Action Required: Approve/Disapprove**

a) **TIP Amend 2024.046** Policy Amendment

Project Name: River Trail Signs

STIP Number:

Project Location and Description: Purchase and Installation of trail signs along the Arkansas River and Fountain Creek trail.

Fund Source(s): 2025 MMOF

Fund Source	2024	2025	2026	2027	2028	Total
MMOF	0	\$128,000	0	0	0	\$128,000.00
Local	0	\$21,000	0	0	0	\$21,000.00
Total	0	\$149,000.00	0	0	0	\$149,000.00

Notes:

*Motion to Approve: Cheryl Spinuzzi*  
*Second: Don Bruestle*  
*Unanimous:*

b) **TIP Amend 2024.047** Policy Amendment

Project Name: Play Fair Park (Lake Minnequa)

STIP Number:

Project Location and Description: Extension of concrete trail and construction of new accessible park

Fund Source(s): LWCF (Land Water Conservation Funds)

Fund Source	2024	2025	2026	2027	2028	Total
LWCF	\$875,000	0	0	0	0	\$875,000.00
Local	\$875,000	0	0	0	0	\$875,000.00
Total	\$1,750,000.00	0	0	0	0	\$1,750,000.00

Notes

*Motion to Approve: Don Bruestle*  
*Second: Cheryl Spinuzzi*  
*Unanimous:*

*Melanie Turner asked how wide it is, Eva Cosyleon said maybe 10 feet and it will be the whole width. Dylan Goodman said it would be around 3 miles, 10 foot wide. Melanie suggested keeping the gravel and adding the concrete. This project will include ADA lakeside fishing docks, and ADA parking to play areas, shelters, bathrooms, sports fields, courts, and between play area and play equipment.*

c) **TIP Amend 2024.021.02** Policy Amendment

Project Name: Medal of Honor Blvd Phase 1

STIP Number:

Project Location and Description: Construction of 12' Asphalt Trail on Joe Martinez from Purcell to Pueblo Blvd

Fund Source(s): FY2022 MMOF

Fund Source	2024	2025	2026	2027	2028	Total
MMOF	\$ 1,000,000.00					\$ 1,000,000.00

*Motion to Approve: Don Bruestle*  
*Second: Cheryl Spinuzzi*  
*Unanimous:*

*This trail is going from east to west from Purcell to Pueblo Blvd. This is to take \$1m from MMOF and put it in this project. This is to prevent this project from becoming federalized.*

## 5. TAC ByLaws\*

### **Action Required: Discussion**

*Dylan Goodman went over the At-Large Citizen, Don Bruestle suggested using preferred instead of favored. Eva Cosyleon suggested October instead of November for date selection. Don asked about an orientation, Eva said there is orientation for new members for City Council, this can be used for the new members. Cheryl Spinuzzi had a concern about the board approving all applications and then withdrawing, Dylan said it would follow rejection/resignation procedure. Ivan Jelacic suggested adding Pueblo County Traffic Engineer. Eva said that there are 2 from every entity and Pueblo County could choose to have the Traffic Engineer as the voting member. Don asked if there could be more people, Melanie Turner said that every entity should have the same amount of people to vote on items to be fair. Once Dylan finished adding the new comments, he will send everyone the updated document and would like to have everyone's final comments by June 28<sup>th</sup>. Dylan went over vacancies, and removal and resignations. Cheryl asked if she were to leave the City Planning and Zoning, if she would still be a member or she would need to send a letter of resignation if she was the chairperson. Dylan said yes, there will be a letter of resignation. Lindsey Jaquez asked if someone would resign as the chair, can they still be an At Large Citizen. It was agreed upon that that can happen and if the At Large is filled then they would need to wait or attend as a public member. Dylan read off the Subcommittees and Geoff Guthrie brought up that majority votes should be changed to quorum. Dylan moved onto conflict of interest; Melanie Turner had a concern about this subject. Don said that this usually involves when a person might get personal gain. Geoff asked if this section is the only time that abstention is allowed. Don suggesting saying one vote for each matter. Dylan went over Article 9, Don had a concern about the about the majority vote, Dylan said it is the full majority vote of the commission. He also went over Article 10, to approve these bylaws, it will need 2/3 (10 votes) votes of memberships. Eva had a concern why it is 2/3 votes instead of quorum, Cheryl said that it may be the standard. Geoff Guthrie had a concern about the public meeting with action, Dylan said he will add that all meetings must be publicly noticed.*

## 6. Other Local Agencies Updates

### **Action Requested: Informational**

*Greg Pedroza said that the Reno Air Races chose Roswell, New Mexico for their location. Airways Express is still having difficulties. Central Air Service proposal went out for bid. They finished with a \$10m mill/overlay project. Geoff Guthrie asked if the overlay was federal grant, Greg said funds were 95% with CDOT 2.5% and 2.5% local. Dylan Goodman said he will look into it if this is something that needs to be put in the TIP but as future projects go will need to be included. Greg said that every year they have a Capital Improvement Plan for a 5-year schedule. Cheryl Spinuzzi suggested looking into doing our own air show, Greg Pedroza said they will have an air show on September 28, 2025. Cheryl asked if the power lines were the problem, Greg said yes if it were to expand.*

*Melanie Turner said that there is a lot of road work - Dillon Dr, Northern Ave, and I-25 are being paved.*

*Macario Torrez said that Transit has received good feedback on the new routes.*

## 7. CDOT Updates

### **Action Requested: Informational**

*Geoff Guthrie said that I-25 is being paved, have patience. Exit 104 is fully open.*

**8. CDOT Region 2 requests the following administrative amendments to projects in the FY 2024 – 2028 Pueblo Area Council of Governments Transportation Improvement Program\***

**Action Required: Informational**

a) **TIP Amend 2024.045** Administrative Amendment

Project Name: Enhanced Mobility of Seniors and Individuals with Disabilities

STIP Number:

Project Location and Description: SRDA Vehicle Replacement

Fund Source(s): FTA-5310

Fund Source	2024	2025	2026	2027	2028	Total
FTA	\$103,768	\$108,957	\$114,404	\$120,125	\$126,131	\$573,385.00
Local	\$25,942	\$27,239	\$28,601	\$30,031	\$31,533	\$143,346.00
<b>Total</b>	<b>\$129,710.00</b>	<b>\$136,196.00</b>	<b>\$143,005.00</b>	<b>\$150,156.00</b>	<b>\$157,664.00</b>	<b>\$716,731.00</b>

Notes:

b) **TIP Amend 2024.026.01** Administrative Amendment

Project Name: Industrial Blvd and Purcell Blvd Design

STIP Number:

Project Location and Description: Intersection of Purcell Blvd and Industrial Blvd in Pueblo West, CO. Traffic study and design of intersection.

Fund Source(s): FY2025 MMOF

Fund Source	2024	2025	2026	2027	2028	Total
MMOF	0	\$19,500	0	0	0	\$19,500.00
Local	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>\$19,500.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$19,500.00</b>

Notes:

Addition of \$19,500 in MMO funds for surveying of intersection.

d) **TIP Amend 2024.020.01** Administrative Amendment

Project Name: Medal of Honor Blvd Phase 2

STIP Number: SR27016.013

Project Location and Description: Construction of 12' Trail down Pueblo Blvd. From 24th

Fund Source(s): ARPA

Fund Source	2024	2025	2026	2027	2028	Total
MMOF	\$(1,022,543.74)	0	0	0	0	\$(1,022,543.74)
ARPA	\$22,543.74	0	0	0	0	\$22,543.74
Discretionary funds	\$1,000,000					\$1,000,000
Local	0	0	0	0	0	0
<b>Total</b>	<b>\$1,22,543.74</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$1,22,543.74</b>

Notes:

Addition of \$1,022,543.74 in ARPA Funds and Discretionary. Removal of \$1,022,543.74 in State MMO Funds. *This is the north/south trail from 24<sup>th</sup> Street to 11<sup>th</sup> Street.*

*Lachelle Davis said she wants to make aware that the local match is \$207,876. Wendy Pettit had a concern about the term discretionary and to have more information on what type.*



- e) **TIP Amend 2024.021.01** Administrative Amendment  
 Project Name: Medal of Honor Blvd Phase 1  
 STIP Number:  
 Project Location and Description: Construction of 12' Asphalt Trail on Joe Martinez from Purcell to Pueblo Blvd  
 Fund Source(s): Local Funds

Fund Source	2024	2025	2026	2027	2028	Total
Local	\$ 15,438,536.12	\$ 17,000,000.00	\$ 1,000,000.00			\$ 33,438,536.12

- f) **TIP Amend 2024.017.01** Administrative Amendment  
 Project Name: City of Pueblo Dillion Roundabout  
 STIP Number: SR26644.101  
 Project Location and Description: Roundabout at Eagleridge Blvd. and Dillion Drive  
 Fund Source(s): HLZ

Fund Source	2024	2025	2026	2027	2028	Total
HLZ	\$ (1,593,630.00)	\$ 1,593,630.00				\$ -

- g) **TIP Amend 2024.030.01** Administrative Amendment  
 Project Name: Pueblo West – Purcell Trail Phase I  
 STIP Number: SR25079.104  
 Project Location and Description: Trail Construction near S Purcell Blvd.  
 Fund Source(s): Local Match for TAP

Fund Source	2024	2025	2026	2027	2028	Total
TAP Local		\$ 128,095.00	\$ 210,527.00			\$ 338,622.00

- h) **TIP Amend 2024.035.01** Administrative Amendment  
 Project Name: CO45 Safety Improvements ~ MP 0-6  
 STIP Number: SR27002.086  
 Project Location and Description: Safety Improvements along Pueblo Blvd  
 Fund Source(s): FY24 HOT

Fund Source	2024	2025	2026	2027	2028	Total
HOT Fed	\$ 331,160.00					\$ 331,160.00
HOT State	\$ 68,840.00					\$ 68,840.00
Total	\$ 400,000.00					\$ 400,000.00

**9. Next TAC – July 9, 2024 - Planning Conference Room, 211 E D St 81003**  
**Action Requested: Informational**

**10. Items from TAC Members or scheduling of future Agenda Items**  
**Roundtable Discussion**  
*People over parking*

**11. Adjourn at or before 11:00 am**  
*Adjournment was at 10:49 a.m.*

Date: 07/02/2024

Requesting Entity: Other

Existing or New: Existing

Project Name: CSUP Hydrogen Infrastructure

Project Location and Description of Project:

Construction of Hydrogen Charging Infrastructure at CSU Pueblo

Description of Action:

Effected categories of work:

Fund Source(s): CF&I

	Original	Modified
Federal Program Funds		
State Matching Funds	\$ 3,120,679.20	
Local Matching Funds	\$ 780,169.80	
Other Project Funds		
Total Project Fund Amendment	\$ 3,900,849.00	\$ 0.00

Additional Notes:

MPO Complete

Admin Amendment

Policy Amendment

Regionally Significant

Notes:

# LOCAL MMOF PROJECT APPLICATION - 2023

## Planning Region:

Complete and submit this fillable-form application ELECTRONICALLY ONLY! Do NOT submit any printed, scanned or converted files!  
Send to pueblo\_mpo@pueblo.us and lachelle.davis@state.co.us

APPLICANT INFORMATION			
1. ELIGIBLE APPLICANT AGENCY TYPE – indicate ONE Municipality      County      Transit Agency      School Dist.      Other_____			
2. AGENCY NAME		3. ADDITIONAL CO-SPONSORS	
4. CONTACT PERSON	TITLE	PHONE	
5. AGENCY MAILING ADDRESS	CITY	STATE	ZIP
PROJECT DESCRIPTION			
6. PROJECT NAME			
7. PROJECT LOCATION (route, address, service area, etc.)		8. PROJECT PHYSICAL LIMITS (mileposts, intersecting roadways, boundaries, etc., if applicable)	
9. COUNTY(ies)	10. MUNICIPALITY(ies)	11. REQUIRED MATCH RATE: 50% (default)      25%      0%	
11a. MATCH RATE EXPLANATION - Provide a brief description of your agency service area to justify the match rate above ( <b>not required</b> of Counties or Municipalities)			
12. BRIEF DESCRIPTION OF PROJECT SCOPE (i.e., what work will be done; <b>do NOT include why it'll be done</b> )			
ELIGIBILITY			
13. PROJECT ELEMENTS – <b>check all that apply</b>			
<b>PEDESTRIAN &amp; BICYCLE</b> Bicycle & pedestrian facilities - construction Bicycle & pedestrian facilities - design Projects providing safe, non-motorized routes for school-aged children Planning or Study for non-motorized transportation		<b>TRANSIT</b> (CDOT-DTR consultation required) NEW Transit Service (also submit Attachment J) EXISTING Transit Service (Operating Costs) Transit planning, feasibility, or other study Transit Revenue Service Vehicle Replacement Transit Revenue Service Vehicle Expansion Transit Non-Revenue Service Vehicle Transit Facility Design Transit Facility Construction Transit Equipment Purchase	

**OTHER**

Transportation Demand Management Project  
 Multimodal Mobility Technology  
 Multimodal Transportation Study  
 Greenhouse Gas Mitigation - reduces VMT or increases multimodal use  
 Transportation/Travel Modeling

**PLAN INTEGRATION**

14. Is your project defined in a regional plan?            YES            NO  
     If yes, please identify the plan:
15. Is your project defined in a local plan?            YES            NO  
     If yes, please identify the plan:

*Note: Projects are not required to be identified specifically in a 10-Year Plan, Regional Plan or Statewide Plan*

**FUNDING**

<b>PROJECT FUNDS - provide all related funding sources and amounts!!</b>	<b>TYPE</b>	<b>AMOUNT (\$)</b>
16. MMOF FUNDS REQUESTED: (select preference for STATE, FEDERAL or EITHER type of funding)		
17. OTHER FUNDING SOURCE(S) - also indicate TYPE of funding source		
17a.		
17b.		
17c.		
17d.		
17e.		
<b>18. TOTAL PROJECT COST*</b>		

**\*Transit Service Expansion projects:** Include total combined funds for all project components above and provide Attachment J below detailing the separate funding plans for long-term capital, operating and/or planning components.

**SUPPLEMENTAL ATTACHMENTS REQUIRED - please label attachments accordingly****19. FOR ALL PROJECTS:**

- Attachment A – Description, Needs & Benefits of proposed project
- Attachment B – Cost estimate and project implementation schedule
- Attachment C – Resolutions of local financial support and letters of approval
- Attachment D – Evidence of project eligibility (if necessary or requested)

**INFRASTRUCTURE PROJECTS:**

- Attachment E – Maps, plans and photographs
- Attachment F – Environmental Review
- Attachment G – Proposed maintenance plans, agreements, covenants
- Attachment H – Right-of-way or legal property description

**TRANSIT:**

- Attachment J - Transit Service Expansion funding plan (Required for all NEW transit service projects)
- Attachment K - Transit Facility Equity Analysis (Required of all FTA-funded agencies for all FACILITY projects)

**SIGNATURE**

20. AUTHORIZED AGENCY REPRESENTATIVE SIGNATURE	TITLE	
	DATE	

**Multimodal Transportation and Mitigation Options Fund (MMOF)  
City of Pueblo Transit, Applicant**

Submit application draft to:

Lachelle Davis      lachelle.davis@state.co.us  
Lindsey Jaquez      lindsey.jaquez@state.co.us  
Eva Cosyleon      ecosyleon@pueblo.us

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**Attachment A: Description, Needs and Benefits of the Proposed Project**

**Project Description:**

Posting a static schedule is no longer enough. Most agencies post their schedules online, but static schedules don't provide riders with the real-time information they need. This proposed technology takes advantage of the latest developments in Internet, database, and GIS technologies, delivering a robust, scalable solution that will help manage the transportation requirements of transit riders – which is all of Pueblo.

Specifically, TripSpark's MyRide passenger information system gives riders a convenient way to get relevant and accurate transit information on their desktop or mobile device. Using MyRide, riders can access transit schedules and real-time GPS-based bus location information, track their bus on a map, and receive transit news and route-specific alerts.

MyRide makes transit a more desirable option by offering riders all the information they need, including:

- Real-time bus departure information and notifications
- General and route-specific news alerts
- Notifications regarding detours and temporary bus stops

When riders open the app – using either an IOS or Android platform – they will see the bus's location, the closest bus stop, and the bus on its way. Users can plan your trip by typing in a destination or using one of their stored addresses or routes. From there, s/he can pick the option that works for their schedule. Because of the GPS technology on the bus, they'll see it approaching so they'll will never be left wondering how long it's going to be before it arrives. Without internet, these same tools are

available using voice calls or text messaging. Riders without data plans can get real-time information by texting a designated phone number and putting in their stop number. The system will automatically text back the estimated departure times for next buses.

A short overview of MyRide (less than one minute) of the product is available at <https://tripspark.wistia.com/medias/2c8u1tzfgg>. A vendor document is attached.

MyRide will increase service and access to transportation, improve rider satisfaction, drive revenue, and overcome some operational challenges.

## Project Benefits

Prioritizes Safety for All Investments and Projects for All Road Users.	<p>Geolocation on riders' mobile devices enables MyRide to determine the closest bus stops to their current location. Riders can also view estimated departure times for buses and routes servicing these stops, along with information on amenities like washrooms located at transfer points or accessible buses. By giving riders access to relevant transit information, Pueblo Transit can:</p> <ul style="list-style-type: none"><li>• Help riders choose the best way to get to their destination</li><li>• Reduce riders' wait time, which is especially important in inclement weather and in neighborhoods with high crime</li><li>• Minimize the inconvenience of service disruptions, which also reduces wait time if users know before they go.</li></ul>
Enhances mobility for people with disabilities	<p>Paratransit services are vital for providing flexible and accessible transportation to community members who are unable to use fixed routes. This demand response software will automate the scheduling and dispatch of routes and provides agencies with the tools for more efficient and reliable service delivery. The technology will increase the technology of Pueblo Transit to better fulfill the transportation needs of riders, including those who can't use conventional transit because of their disability, age, or economic status. The technology maintains ADA compliance with accessible real-time passenger information applications, SMS, IVR, wayside signs, and onboard automated announcements.</p>
Equity & Public involvement	<p>The project considers the unique circumstances affecting community members' mobility needs and allocates resources consistently with those needs. MyRide offers riders plenty of different ways to access information. Users can choose to:</p> <ul style="list-style-type: none"><li>• Access MyRide via their web browser, or download the iOS or Android app.</li><li>• View real-time GPS-based bus location information in a schedule or on an integrated map powered by Google.</li><li>• Subscribe to receive SMS text, email or pop-up notifications for general and route-specific news.</li></ul>

	<ul style="list-style-type: none"> <li>• Receive On-demand bus departure information via SMS text or IVR voice call.</li> </ul>
Climate Change and Sustainability	By providing more and better access to public transportation, this product is expected to increase ridership. Effectively, a reduction in personal vehicle use will reduce emissions of air pollutants and Greenhouse Gases (GHG) that contribute to adverse environmental effects, including but not limited to climate change and adverse human health effects.
Aging in Place	Pueblo has approximately 24.7% of residents over 60 years of age. Improved access to public trails from all parts of the city will benefit Seniors who, as a generalization, have decreased mobility. Public transit can be a first-choice form of transportation for Seniors to connect to restaurants, churches, medial offices, schools, grocery stores, convenience stores, banks, and more.
Engagement	<p>The system’s news and notifications features will allow the City to publish multimedia news stories and automatically distribute them to subscribers. The number of “where’s my bus” calls will be significantly reduced by publishing news about service disruptions as soon as they happen. Transit can also publish news to inform riders about inclement weather, detours, fare or route changes and promote contests or community events.</p> <p>MyRide technology also allows Pueblo Transit to conduct rider surveys to better understand what they want.</p>

## Project Needs

The necessary technology on Pueblo Transit buses is already present; drivers already rely on existing technology to navigate routes, collect data, and communicate with dispatch. The fully integrated CAD/AVL of the new technology will automatically update all Pueblo Transit’s system assets, including wayside and transfer station signs. Transit Director Ben Valdez and IT Director Lori Pinz have already verified that that every piece of technology will work seamlessly together. Installation will not be contracted out and there will be no need for bid; all technology components of installation will be done by the City’s Information Technology Department.

The City’s expanding Public Information Office will also be involved. First, the City will create an outreach/education campaign to notify the public that the feature exists and how to use it. As an on-going feature, MyRide’s news and notifications features will allow the City’s Public Information Office to publish multimedia news stories and automatically distribute them to subscribers.

Labor costs for installation and indirect costs like project management, legal counsel, public information, accounting, and reporting are not included in this budget – they are all costs absorbed by the City and its Public Transit enterprise.

## Attachment B: Cost Estimate and Project Implementation Schedule

### Implementation Cost Estimates

Cost estimates for the TripSpark technology are based communications between City of Pueblo Information Technology employee Greg Robinson and TripSpark representative Paul Harrison. Their conversation did not constitute an agreement – estimates were exclusively for budgeting purposes. Sole source purchasing will be used based on history and equipment already installed in the fleet.

Cost estimates for marketing and outreach are based on Pueblo Transit Reclaim Your Time campaign when routes changed.

Item	Unit	Each	Qty	Extended
<b>Equipment</b>				
TripSpark MyRide Web, SMS, and App (one time fee)	EA	\$55,000	1	\$55,000
<b>Supplies</b>				
TripSpark maintenance, support and licensing	EA	\$5,000	2	\$10,000
<b>Marketing/Outreach</b>				
Graphic & Video Support	LS			\$2,750
Printing Passenger Guides	LS			\$1,500
Printing Posters & Flyers	LS			\$1,500
Digital (SEM, Email, Google, Display, Youtube)	LS			\$4,000
Social (Facebook/Instagram)	LS			\$3,000
TV (Local Broadcast + Pluto, Hulu, Discovery, Roku)	LS			\$6,000
Radio (KDZA, Spotify, Pandora, iHeart)	LS			\$3,000
Shopping Carts	LS			\$2,500
Data analysis and campaign reporting	LS			\$750
<b>Total</b>				<b>\$90,000</b>

### Timeline

July 2024	Notice of Award Development of education/outreach materials
August 2024	Budgeting and appropriations through City Council Sole source purchase of technology
September 2024	Purchase and installation of MyTrip software Education/Outreach efforts (print, town-halls, video, social media) Soft launch of MyTrip
November 2025	“Ribbon Cutting”/Grand launch
December 2025	Final reporting/Project close



## Attachment C1: Marketing Plan

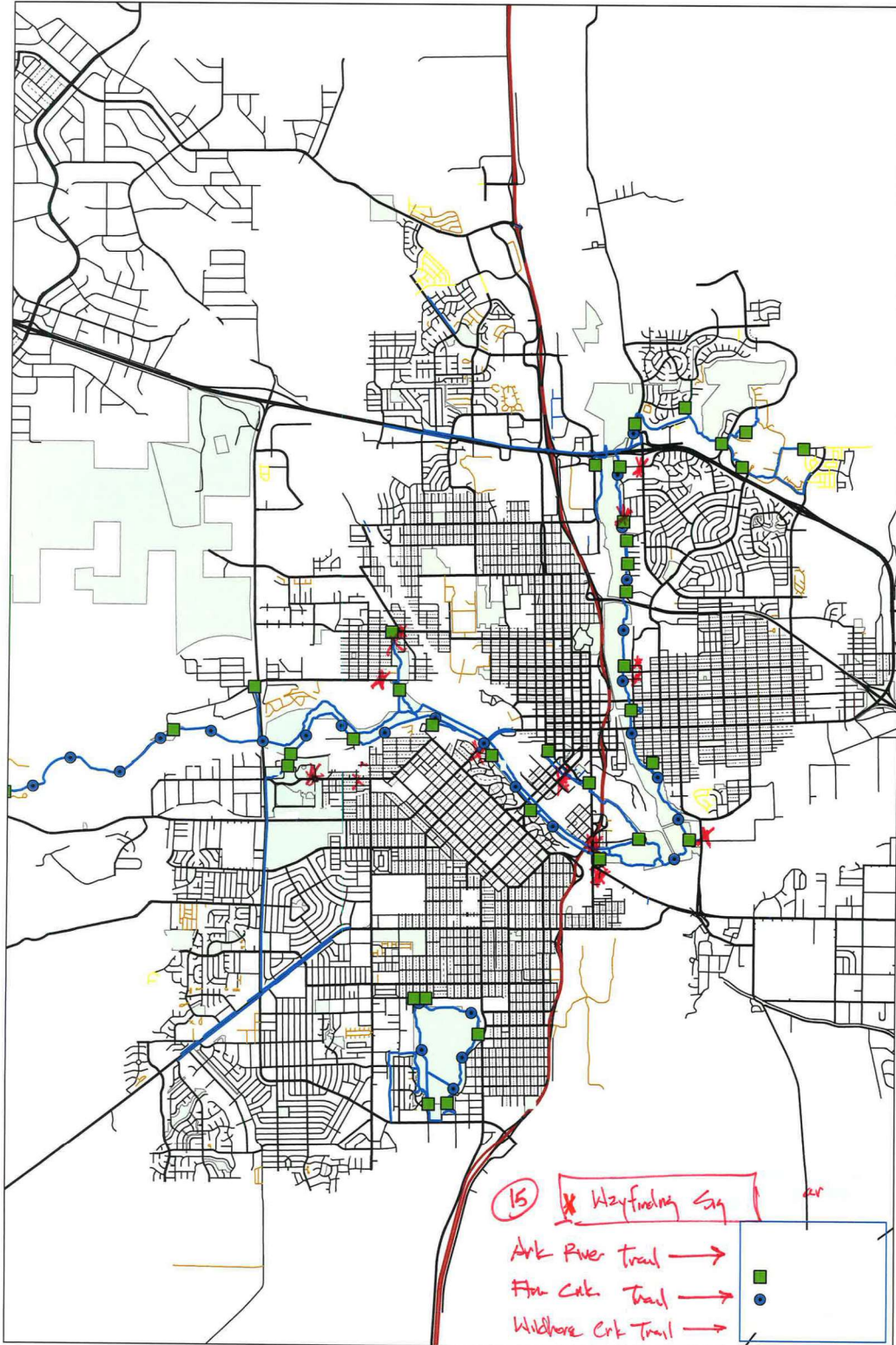
City of Pueblo MyTrip Campaign	
Strategy	
Key Strategy Areas	<ol style="list-style-type: none"> <li>1. Fundamental Communications – Branding &amp; Passenger Information</li> <li>2. Building Awareness</li> <li>3. Generating Ridership</li> </ol>
Marketing Objectives	<ul style="list-style-type: none"> <li>▪ <b>Awareness</b> — letting people know of the transit updates</li> <li>▪ <b>Education</b> — educating the population about your services and their benefits</li> <li>▪ <b>Image/Perception</b> — creating a positive and inclusive image of your transit system</li> <li>▪ <b>Ridership</b> — encouraging ridership among new customers and continued use among existing riders</li> <li>▪ <b>Support</b> — building support in the broad community and among community leaders</li> </ul>
Branding	Name, logo, colors, bus stop signage and facilities
Target Market	
Primary Market	Current riders and new riders
Temporary Needs Groups	Tourists, those without a vehicle temporarily, traffic avoiders, those without a license, those who are injured
Ongoing Needs Groups	<ul style="list-style-type: none"> <li>▪ <b>Workers:</b> People commuting to work daily. They have an ongoing need for public transit due to limited travel options.</li> <li>▪ <b>Students:</b> Students who use buses to get to school or college.</li> <li>▪ <b>Low-Income Families:</b> Families with limited financial resources may rely on affordable public transit.</li> <li>▪ <b>Older Adults:</b> Seniors who prefer public transit for convenience.</li> <li>▪ <b>Persons with Disabilities:</b> Accessible buses are essential for this group.</li> </ul>
Discretionary Needs Groups	<ul style="list-style-type: none"> <li>▪ <b>Commuters Opting for Convenience:</b> People who find using transit more convenient and economical than driving to work.</li> <li>▪ <b>Cost-Conscious Riders:</b> Individuals who rely on transit to save money or avoid the need for a second family vehicle.</li> <li>▪ <b>Environmentally Conscious Riders:</b> Those who choose transit to benefit the environment.</li> </ul>
Key Messages	
Zoom to Your Destination!	Know before you go.

Shortcut to Savings	Discover the quickest way to your favorite destinations and spend less time waiting. Time is money, and using public transportation will save on gas and parking
Get to your appointments faster!	Our efficient routes connect you to healthcare facilities across town. Say goodbye to traffic headaches and hello to better health.
Ride the Bus, Skip the Hassle	Driving in Pueblo can be stressful, especially during peak hours. You must deal with traffic, roadworks, accidents, and parking. Why not skip the hassle and ride the bus instead? The new bus routes in Pueblo are designed to make your commute easier and more convenient. They cover more destinations, run more frequently, and have fewer stops. You can get to where you need to go in less time and with less hassle. Hop on the bus and enjoy the ride!
<b>Marketing Materials</b>	
Photos, Graphics & Videos	<ul style="list-style-type: none"> <li>▪ Up to 10 promo images including bus routes and passengers</li> <li>▪ :15 and :30 second videos promoting various uses of the new routes</li> <li>▪ Set of standard size digital banner ads (300x250, 300x600, 728x90)</li> <li>▪ 5-10 all-purpose video broll clips</li> <li>▪ :15 and :30 audio promotion</li> </ul>
Print	<p>Brochure/Passenger Guides</p> <ul style="list-style-type: none"> <li>▪ Letter-Sized with map and schedule</li> <li>▪ Rack Card with location stops, schedule and map</li> </ul> <p>Bus shelter signs Bulletin board posters/flyers</p>
Social Media Content	Static graphics, video reels and other video posts
Website	<ul style="list-style-type: none"> <li>▪ Update website with latest GIS routes and passenger information</li> <li>▪ Consider using the trip planner based on Google Transit</li> </ul>
Animation	Animated map detail showing new routes and transit stops

**Attachment C2: Product Information**

See TripSpark MyTrip product information, attached as a separate .pdf

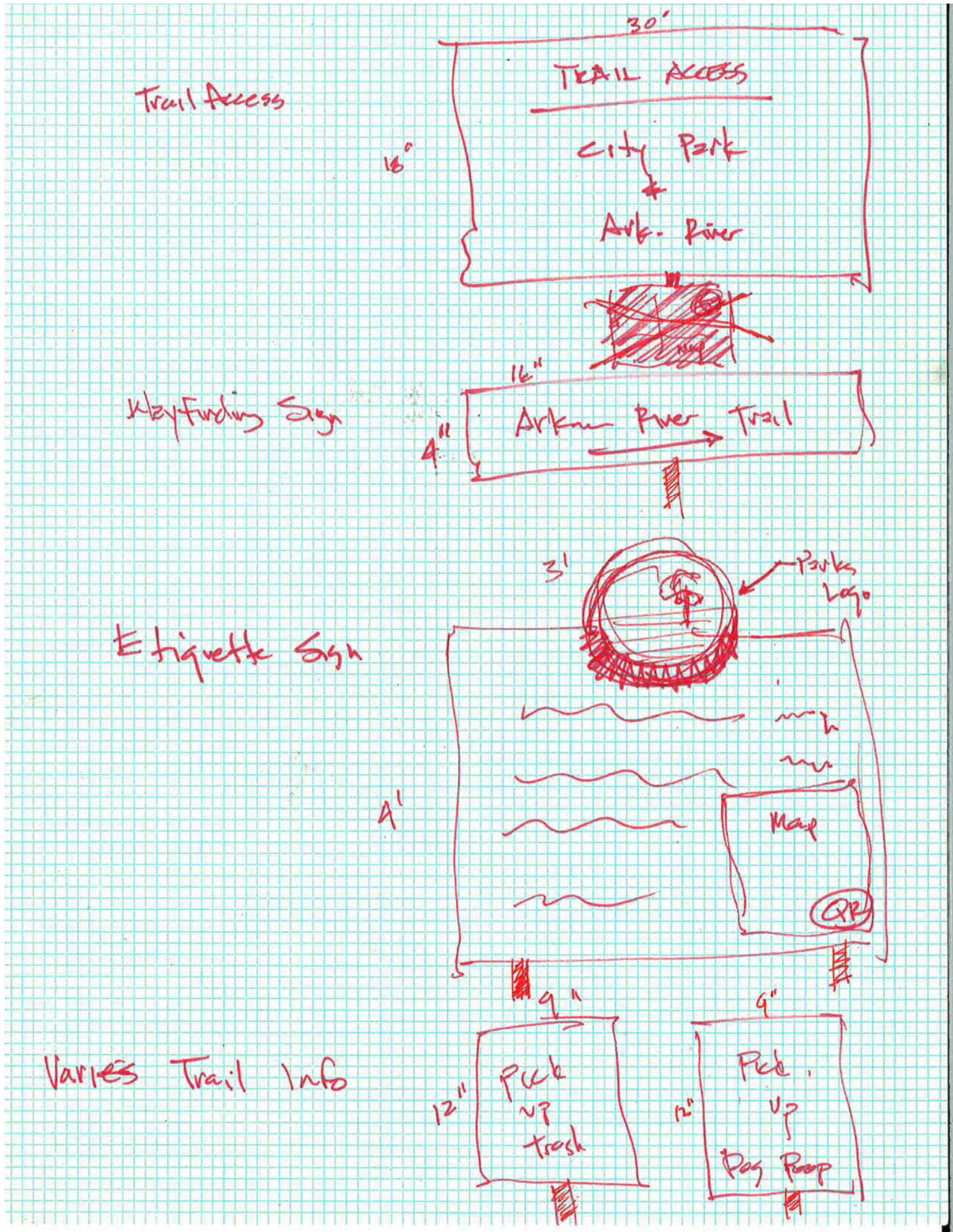
Attachment C2.c: Map of Wayfinding sign placement



C ty of Pueb o Parks Trai Map



Attachment C3: Sketches of sign sizes by type



# ONLINE AND APP-BASED PASSENGER INFORMATION SYSTEM FOR REAL-TIME TRANSIT INFORMATION

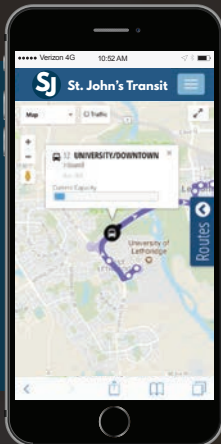
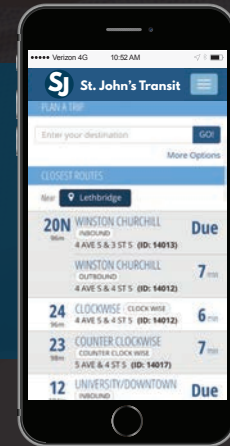
Make transit more convenient and desirable by providing your riders with all the transit information they need, when they need it. With MyRide, you can share real-time GPS-based bus location information, news and route-specific alerts with your riders.

## BY GIVING RIDERS ACCESS TO RELEVANT TRANSIT INFORMATION, YOU CAN:

- Connect directly with your ridership
- Help riders choose the best way to get to their destination
- Reduce riders' wait times, which is especially important in inclement weather
- Minimize the inconvenience of service disruptions
- Inform riders about changes to fare structures and schedules
- Promote community events, conduct rider surveys and more

## LOCATE CLOSEST STOPS AND ROUTES

Geolocation on riders' mobile devices enables MyRide to determine the closest bus stops to their current location. Riders can view estimated departure times for buses and routes servicing these stops, along with information on amenities like washrooms located at transfer points or accessible buses.



## TRIP PLANNER & INTERACTIVE MAP

By selecting a location or route, or by entering a starting point and destination, riders will receive real-time GPS-based information for all possible bus options. The Trip Planner can help riders make plans by tracking the location, estimated departure time and passenger load of the selected bus on an interactive Google map.

\* St. John's Transit is a fictional agency created for the purposes of this document.

## REAL-TIME DATA

Because MyRide is integrated with in-vehicle mobile data terminals and Streets CAD/AVL software, riders always see the same real-time GPS-based location or bus capacity information that drivers and administrators see.

## SERVICE INTERRUPTION MANAGEMENT

Enabled by the Service Interruptions module available for Streets, MyRide automatically publishes service interruption information to lessen the impact of service disruptions and road closures. MyRide automatically publishes real-time information about detoured routes, temporary stop locations and real-time bus departure information for temporary stops.

## BUS DEPARTURE NOTIFICATIONS

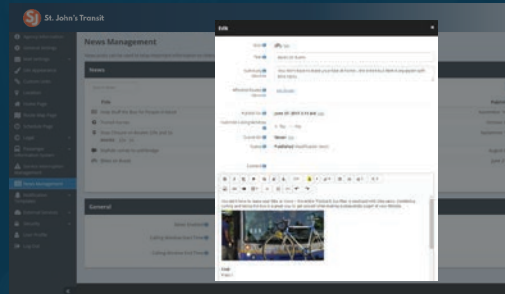
Riders can subscribe to text, email or push notifications for bus departure information, so they don't have to actively monitor the status of their bus. Riders can create one-time or recurring notifications for specific routes, days and times.

## NEWS MANAGEMENT

Create news stories about inclement weather, detours, community events, promotions and more. Publish route-specific or general news and add photos or video content. Administrators can choose to post immediately if news is urgent or select a future publishing date.

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Create news stories about inclement weather, detours, community events, promotions and more. Publish route-specific or general news and add photos or video content. Administrators can choose to post immediately if news is urgent or select a future publishing date.



\* St. John's Transit is a fictional agency created for the purposes of this document.

## CUSTOM SITE APPEARANCE

Administrators can modify the appearance and branding of their MyRide app/website without any technical know-how by using an intuitive interface to add logos and adjust colors.

## MYRIDE APP FOR IOS AND ANDROID

The MyRide apps have the same great functionality and interface as MyRide Web, providing riders with a consistent user experience across all platforms. MyRide iOS/Android apps pull dynamic data directly from your live MyRide web server, ensuring that app data is always up to date.

- Apps are branded with your agency's name
- Updates made in MyRide admin are automatically pushed out to the website and apps with no extra effort required.
- TripSpark publishes the apps on your Agency's behalf and republishing with major upgrades is included in your maintenance agreement.
- Using Google Analytics, easily track the number of riders using the apps versus MyRide Web.

 Download on the  
**App Store**

 GET IT ON  
**Google Play**

## BUS DEPARTURE INFORMATION ON-DEMAND

Riders without data plans can get real-time information by texting a designated phone number and inputting their stop number. The system will automatically text back the estimated departure times for next buses. With the IVR add-on, riders can also call in to receive automated voice next bus information.

## **MOVING » « TOGETHER**

TripSpark Technologies is a transportation technology company focused on helping Fixed Route, Paratransit, Rideshare and private operators increase service and access to transportation, improve rider satisfaction, drive revenue, and overcome operational challenges. We are not just a vendor—we are your long-term strategic partner, offering the latest technologies and providing exceptional support.

 [www.tripspark.com](http://www.tripspark.com) |  [info@tripspark.com](mailto:info@tripspark.com)

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**TripSpark** 

# **UNIFIED PLANNING WORK PROGRAM (UPWP)**

Federal Fiscal Years 2024-2025 *Amended*

(OCT.1, 2024 – SEPT. 30, 2025)



**Pueblo Area Council of Governments**

**Metropolitan Planning Organization (MPO)**

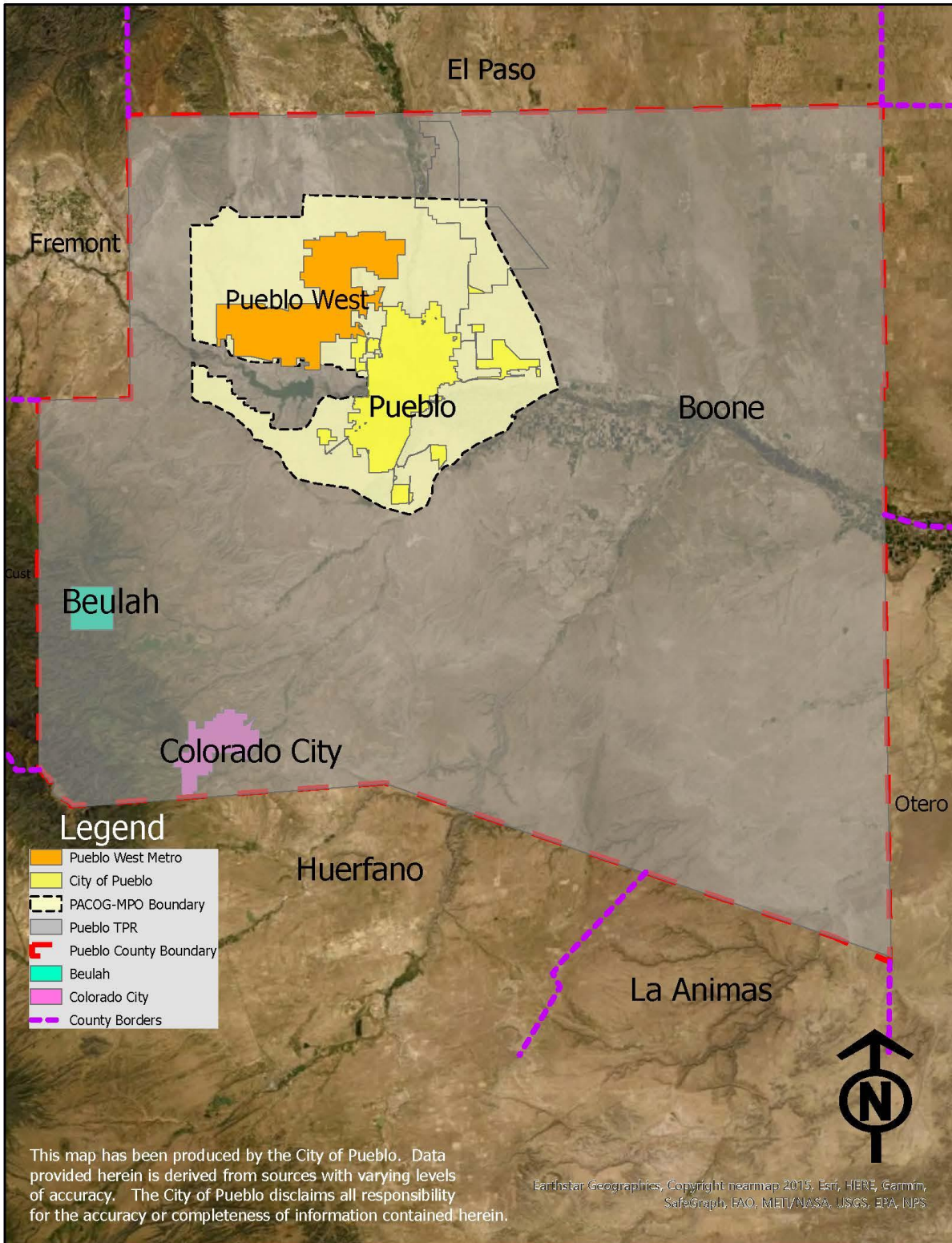
**Transportation Planning Region (TPR)**

ADOPTED:

PREPARED BY PUEBLO AREA COUNCIL OF GOVERNMENTS METROPOLITAN PLANNING ORGANIZATION



# PACOG PLANNING AREA



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## INTRODUCTION

The purpose of the Unified Planning Work Program (UPWP) is to provide a management document containing descriptions and objectives for specific work tasks during the program period Federal Fiscal Years (FFYs) 2024 and 2025 (October 1, 2023 through September 30, 2025). This UPWP defines program areas with related objectives and allocates resources to these program activities and tasks.

The Pueblo Area Council of Governments (PACOG), which is the designated Metropolitan Planning Organization (MPO) for the Pueblo area as required by Title 23 of federal statutes, was organized in 1971. Membership of the Board of Directors consists of elected officials representing the City of Pueblo, Pueblo County, Pueblo City Schools (formerly District 60), Pueblo School District 70, Colorado City Metropolitan District, Pueblo West Metropolitan District, Pueblo Board of Water Works, and the Salt Creek Sanitation District. PACOG also serves as the state designated Transportation Planning Region (TPR) for Pueblo County and the PACOG Board also serves as the Regional Planning Commission (RPC) in that capacity.

PACOG transportation planning activities are carried out by the Urban Transportation Planning Division under contract with the City of Pueblo and may also use some resources of the City of Pueblo Departments of Public Works or Community Development, Pueblo County Departments of Planning and Public Works, and various external consulting firms, as needed.

### Organization, Management & Funding

The general objectives of the FFY 2024-2025 UPWP are to:

1. Assist all participating agencies in achieving applicable comprehensive planning goals and in fulfilling the statutory requirements of The Infrastructure Improvement and Jobs Act (IIJA) which became law on November 15, 2021 that carried forward federal planning factors modified in the Fixing America's Surface Transportation Act (FAST-Act) and associated planning regulations adopted by the FHWA and FTA.
2. Assist all participating agencies in fulfilling their continuing responsibilities to the community including, but not limited to,
  - a) Using the products of the transportation planning process as a major contribution to other comprehensive planning activities and providing the mechanisms for the continued integration of transportation planning with land use and other comprehensive planning.
  - b) Updating and revising basic transportation planning, regional socioeconomic, environmental, land use, and transportation system operating data using applicable GIS or other technologies for these systems.
  - c) Modifying developed plans and programs as warranted by changes in travel patterns or urban conditions and translating plans into action programs for project implementation.

3. Carry out specific transportation planning functions required for the continued certification of the Pueblo area urban transportation planning process including:
  - Develop and maintain the Unified Planning Work Program (UPWP)
  - Develop and maintain the Transportation Improvement Program (TIP)
  - Develop and maintain the Long-Range Transportation Plan (LRTP)
  - Public involvement in the transportation planning process.
  
4. Other functions that PACOG completes on an as-needed basis:
  - The Bicycle and Pedestrian Master Plan
  - Pueblo Transit Plan
  - Updates to financial forecast to the Long-Range Transportation Plan (LRTP) to the horizon of 2045.

DRAFT

## FFY 2025 ANTICIPATED REVENUES AND COSTS

FFY 2025 Program Projection	
<b>FY2025 Contract</b>	\$380,181
Anticipated Carry-Over into 2025	\$328,768
<b>Total expected revenue</b>	\$708,949
Anticipated Expenses FFY 2025	<b>\$672,604</b>
<b>Anticipated Carry-Over into 2026</b>	\$36,345

## FFY 2025 ESTIMATED EXPENSES

Work Element Total Cost								
FY 2025								
Work Element		Payroll			Non-labor Expenses			Total Cost
		Federal	Local	Subtotal	Federal	Local	Subtotal	
2410	Program Administration & Coordination	\$ 104,481	\$ 21,719	\$ 126,200	\$ 20,656	\$ 4,294	\$ 24,950	\$ 151,150
2420	Data Collection and Management	\$ 34,979	\$ 7,271	\$ 42,250	\$ 43,879	\$ 9,121	\$ 53,000	\$ 95,250
2430	Transportation Plans, Performance Measures, and Scenario Planning	\$ 56,442	\$ 11,733	\$ 68,175	\$ 7,451	\$ 1,549	\$ 9,000	\$ 77,175
2440	Regional and Statewide Planning and Special Projects	\$ 50,771	\$ 10,554	\$ 61,325	\$ 248,370	\$ 51,630	\$ 300,000	\$ 361,325
	<b>Total</b>	<b>\$ 246,673</b>	<b>\$ 51,277</b>	<b>\$ 297,950</b>	<b>\$ 320,356</b>	<b>\$ 66,594</b>	<b>\$ 386,950</b>	<b>\$ 684,900</b>

FFY 2025 MPO Staff Payroll by Work Element					
	2410 Program Administration and Coordination	2420 Data Collection and Management	2430 Transportation Plans, Performance Measures, and Scenario Planning	2440 Regional and Statewide Planning and Special Projects	Total
MPO Manager	\$89,375	\$0	\$13,750	\$34,375	\$137,500
Planner	\$22,200	\$0	\$33,300	\$18,500	\$74,000
Transportation Tech	\$12,675	\$42,250	\$21,125	\$8,450	\$84,500
Administrive Tech	\$1,950	\$0	\$0	\$0	\$1,950
<b>Total</b>	<b>\$126,200</b>	<b>\$42,250</b>	<b>\$68,175</b>	<b>\$61,325</b>	<b>\$297,950</b>

<b>Non-Labor Direct Expenses</b>		
		<b>FY2025</b>
<b>Work Element</b>	<b>Expense</b>	<b>Non-Labor Direct</b>
2410	Postage	\$100
2410	Telephone	\$1,500
2410	Advertising	\$1,000
2410	Printing & Binding	\$1,500
2410	Travel	\$6,800
2410	Training and Education Registrations	\$1,000
2410	Offices & Operating Supplies	\$750
2410	Dues and Subscription	\$2,500
2410	Computer Equipment	\$3,500
2410	Office Equipment/Desk/Chairs	\$500
2410	Professional Services	\$5,800
<b>2410</b>	<b>Subtotal</b>	<b>\$24,950</b>
2420	Software Maintenance MS2 or Diexsys	\$25,000
2420	Contract Traffic Counts	\$8,000
2420	Traffic Counters/Equip.	\$5,000
2420	Bike and Ped Counter	\$15,000
<b>2420</b>	<b>Subtotal</b>	<b>\$53,000</b>
2430	Software Maintenance TransCad	\$9,000
<b>2430</b>	<b>Subtotal</b>	<b>\$9,000</b>
2440	Professional Services	\$300,000
<b>2440</b>	<b>Subtotal</b>	<b>\$300,000</b>
<b>Total</b>		<b>\$386,950</b>

## WORK ELEMENT 2410: PROGRAM ADMINISTRATION & COORDINATION

Objective - To manage, support, improve, adapt, administer, and coordinate the cooperative, continuous, and comprehensive transportation planning process as required by FAST Act.

STAFF TIME ALLOCATED FOR 2410	
MPO Manager	71%
Planner	18%
Transportation Tech	10%
Administrative Tech	2%
Total	100%

### 2411: AGREEMENTS AND BYLAWS

Activities:

- Complete and execute planning partner memorandum of understandings, as needed, to implement the transportation planning process.
- Assist in updating bylaws as necessary resulting in changes as approved by the PACOG Board identified in the Reorganization Study conducted in FY 2016/17.
- Adopt bylaws for Transportation Advisory Commission, including possible restructuring the Transportation Advisory Commission (TAC) to include Chair and Vice-Chair, to structure.
- Amend and update PACOG bylaws to include new TAC bylaws as well as other changes.
- Consolidate and update TAC Membership (freight, rail, other community partners such as Colorado State University Pueblo to possible be added)
- Assist in maintaining required materials as necessary. (i.e. Agendas, Minutes, Financial Records, etc.).

### 2412: UNIFIED PLANNING WORK PROGRAM

Activities:

- Mid-Year progress report.
- Complete year-end report for FY2024.
- Amend 2024 - 2025 UPWP as needed.
- Review and modify the format of the UPWP as needed.



TP2412 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Mid-Year Report for FY2025								☐				
Complete FY 2024 Year-End Report		☐	☐									
Develop and Adopt FY 2025 UPWP										☐	☐	

### 2413: BUDGET AND FINANCIAL MANAGEMENT

Activities:

- CDOT monthly Metropolitan Transportation Planning reimbursements.
- Prepare MPO Budget for PACOG Board adoption.
- Prepare Sub-Delegation Budget and Appropriation Ordinances for City of Pueblo
- Prepare for and participate in PACOG audit(s) if required under Single Audit Requirements.
- Forecast 2050 LRTP expenses.

TP2413 FY2025	Oct.	Nov.	Dec	Jan.	Feb	Mar.	Apr.	May	June	July	Aug	Sept.
Submit Monthly Reimbursement Reports	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Prepare MPO Budget for PACOG Board									☐	☐		
City of Pueblo – Sub-delegation Budget		☐	☐									
PACOG Audit - Transportation					☐	☐						

### 2414: STAFF AND PROFESSIONAL DEVELOPMENT

Activities:

- Actively participate in Statewide training and educational meetings hosted by CDOT/FHWA/FTA and other organizations within the State.
- Make applicable transportation planning training available to staff, committee members, and member agency partners.

- Develop staff training and document procedures as necessary.
- Develop, implement, and conduct an orientation program for new commission and committee members.
- Continue staff training on Travel Demand Model, TransCAD
- Staff Training courses conducted by National Highway Institute or National Transit Institute
- Staff Attendance at Transportation Research Board’s Annual Meeting.
- Staff participation in AMPO’s Annual Conference, AMPO’s Technical Conference
- GIS training as needed.

TP2414 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Training meetings	☐	☐			☐	☐			☐	☐		
Conferences and Workshops for MPO Staff	☐			☐				☐		☐		
PACOG Board & Committee Orientations				☐					☐			

## 2415: PUBLIC INVOLVMENT ACTIVITIES

### Products/Activities:

- Project specific public involvement.
- Review and update the Public Participation Plan (PPP) as needed.
- Amend Title VI and LEP Policy as needed.
- Issue press releases and advisories related to transportation planning and projects in the region.
- Develop and expand a stakeholder’s contact list for notification of planning activities.
- Maintain MPO website.
- Post notifications on PACOG/MPO social media feeds.
- Work collaboratively with local, state, and federal officials and agencies to help achieve established transportation goals and objectives.
- Actively participate in meetings and planning sessions of various public and private stakeholder groups that have direct or indirect involvement in transportation planning, land use planning, economic development, community development, infrastructure development.

TP2415 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Website Maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open Houses as Needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meetings and General Public Questions – On-Going	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 2416: EQUITY AND JUSTICE 40

### Products/Activities:

- Improve access for non-motorized travel in Underserved Communities
- Improve access and service for public transportation in Underserved Communities
- Plan for safety of all road users through infrastructure improvements and speed management
- Reduce single-occupancy travel.
- Offer reduced public transportation fares as appropriate.
- Plan for demand-response service towards communities with higher concentrations of older adults and those with poor access to essential services.
- When developing transit-oriented development, consider equitable and sustainable practices.
- Update website for ADA compliance and future documents

TP2416 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Improving Equity in Region	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 2417: MPO COMMITTEE MEETINGS

### Activities:

- 10-12 PACOG Board meetings annually.
- 10-12 TAC meetings annually.
- Participate in local committee's (i.e., ADA, PACE, Pueblo Department of Public Health, and Environment)
- Create subcommittees as needed.

TP2417 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Submit Monthly Reimbursement Reports	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Prepare MPO Budget for PACOG Board									☐	☐		
City of Pueblo – Sub-delegation Budget		☐	☐									
PACOG Audit – Transportation					☐	☐						

## 2418: COORDINATION WITH PUEBLO TRANSIT

### Activities:

- Conduct meetings as needed with staff from Pueblo Transit to coordinate with MPO activities that will benefit transit operations within the Pueblo region.
- Coordinate with Pueblo Transit on LRTP Vision Plan and GIS mapping
- Assist with grant applications by providing Data and background supporting information.
- Incorporate transit planning as a requirement when selecting projects for funding.
- Partner with Pueblo Transit to resolve transportation issues affecting Transit within the region.
- Provide Pueblo Transit
  - Support for route expansion studies and analysis
  - Increased Ridership modeling and analysis
  - National Transit Database data collection for federal reporting.
  - Route consolidation and expansion planning

- Facility Cost Analysis
- Support for Infrastructure improvements.

TP2418 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Coordination with Pueblo Transit	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

### 2419: MISCELLANEOUS ADMINISTRATIVE ACTIVITIES

Activities:

- Perform the routine administrative, personnel, contractual and management activities, and tasks necessary to maintain and support a viable long-range transportation planning process.
- Procure, upgrade and/or maintain computer systems, software and equipment required to carry out an efficient and effective transportation planning process.
- Annual Review with FHWA and FTA.

TP2419 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Annual Planning Process Certification											☐	☐
On-Going Activities	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

### WORK ELEMENT 2420: DATA COLLECTION AND MANAGEMENT

Objective – to develop and maintain data necessary for informed decision making relating to the MPO transportation system.

STAFF TIME ALLOCATED FOR 2420	
MPO Manager	0%
Planner	0%
Transportation Tech	100%
Administrative Tech	0%
Total	100%

### 2421: TRAFFIC COUNTING AND DATA MANAGEMENT

Activities:

- Obtain, update, convert, refine, and maintain traffic count data for the Pueblo area. This includes the national highway system, state highway system, county, and local roadways.
- Continue traffic counting program to support transportation modeling and impacts on urban or non-urban areas.
- Continue bike/pedestrian counting on trails within PACOG area.
- Continue to update GIS layer to include count data gathered by MPO, County, and any third party.

TP2421 FY2025	Oct.	Nov	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Annual Traffic Count Program	☐	☐				☐	☐	☐	☐	☐	☐	☐
Contract Counts	☐											☐
Regional Trail User Count	☐								☐	☐		

### 2422: TRAFFIC CRASH MONITORING PROGRAM

Activities:

- Update, maintain, review, and verify crash database in Diexsys.
- Analyze traffic and collision data for trends.
- Prepare projections and reports for planning uses.
- Publish Crash Summary Data annually with 5-years historical crash data.
- Prepare Annual top 25 high crash locations to share with local agencies.
- Improve geo-referencing process locations of data.
- Develop summary reports and maps with crash data to assist planning partners in identifying potential safety improvement projects.

- Work with local agencies to build a Safety Action Plan

TP2422 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Crash Database Update			☐	☐	☐							
Accident Summary Report					☐	☐						

### 2423: MPO DATABASE MANAGEMENT

Activities:

- Prepare and maintain maps, records, booklets, etc. that summarize or depict the PACOG MPO census data.
- Conduct other census related work and activities necessary to support transportation planning.
- Provide current transportation planning materials and maps as requested by citizens and various agencies within the MPO region.
- Participate in the Statewide Travel Demand Survey when CDOT initiates update.
- Organize and maintain MPO files and folders.

TP2423 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Socio-economic layer updates	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Participate in Statewide travel demand survey as needed	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

### 2424: POPULATION, LAND USE AND GIS DATA COLLECTION

Activities:

- Update MPO Databases and GIS layers as information becomes available.
- Obtain, verify, and review Pueblo Transit System’s data for the Pueblo area.
- Ensure PACOG ArcGIS maps are accessible to partner agencies and public.
- Obtain, update, convert, refine, and maintain non-motorized transportation systems data for the Pueblo area. This includes bike routes, regional trail systems, designated mountain bike trails, and future bike and trail planning. Update local transportation

system data to reflect changes to the future transportation network as modified by local or county government actions.

- Convert graphics from various planning documents, utilizing GIS software, to analyze the consistency between the LRTP and proposed developments.
- In coordination with CDOT, review the existing Functional Classifications and update as necessary based on the new 2020 census data.
- Create a live GIS map of TIP projects.
- Create and print new bicycle maps.

TP2424												
FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
As-Needed	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

## WORK ELEMENT 2430: TRANSPORTATION PLANS, PERFORMANCE MEASURES, GREEN HOUSE GAS REDUCTION, ACTIVE TRANSPORTATION, AND SCENARIO PLANNING

Objective- Monitor the adopted 2045 PACOG LRTP for compliance and make amendments as necessary.

STAFF TIME ALLOCATED FOR 2430	
MPO Manager	20%
Planner	49%
Transportation Tech	31%
Administrative Tech	0%
Total	100%

### 2431: METROPOLITAN TRANSPORTATION PLAN

Activities:

- 2045 LRTP Implementation.
- Develop 2050 LRTP framework, schedule, and release RFP.
- Ongoing updating and maintenance of a 6-year capital plan of projects for inclusion into the TIP.
- Monitor the approved 2045 LRTP and make amendments where significant changes have been identified.
- Coordinate with CDOT’s implementation of GHG Emissions, and complete GHG Transportation Report.
- Review local plans for consistency with the LRTP.



TP2431 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
As-Needed	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

### 2432: IMPLEMENTATION OF PERFORMANCE MEASURES

Activities:

- Develop baseline performance measures consistent with CDOT’s measures.
- Coordinate with CDOT’s implementation of performance measures as final rule making is completed.
- Amend performance measures as needed to be consistent with state-wide measures.
- Report annually on Goals of the established measures.

TP2432 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Complete with assistance from consultants developing a Safety Plan for the Region. Develop PM2 and PM3 Safety Targets and compare with State Targets.	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

### 2433: TRAVEL DEMAND MODEL

Activities:

- Run project scenarios based on projects identified in the 2045 LRTP and new developments.
- Update local transportation system data to reflect changes to the future transportation network as modified by local or county government actions.
- Supply CDOT with Data from Model runs that contain “Regionally Significantly” projects
- Attend TransCAD training as needed.
- Provide Pueblo Planning Model (PPM) data to local agencies and developers, as requested.

TP2433 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Work with local TDM with assistance from a consultant if needed	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

### 2434: TRANSPORTATION IMPROVEMENT PROGRAM

Prepare the Transportation Improvement Program to ensure that all expected funding sources are accurately accounted for and programmed, consistent with policies to ensure adoption by PACOG, CDOT, and FHWA.

Activities:

- Prepare, coordinate, and distribute required administrative modifications and amendments to the adopted TIP following a review of compliance/progress verification, along with submittal of corresponding request for inclusion in the State Transportation Improvement Program (STIP).
- Produce and distribute an annual list of projects obligated to the prior FFY within.
- Plan, organize and facilitate the updating of the TIP on an annual basis and apply fiscal constraint to a proposed projects list. Validate or modify the list of programmed projects to be executed in subsequent years of the adopted TIP.
- Update and post project amendments to “TIP Tracker” on pacog.net.
- In accordance with state and federal requirements and policies, analyze the potential environmental and environmental justice impacts of proposed projects.

TP2435 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
As-Needed	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

### 2435: TRANSITION TO A CLEAN ENERGY, RESILIENT FUTURE

- Facilitate in location of EV Charging locations and equity.
- Begin framework for GHG Mitigation Plan, if necessary.
- Implement GHG mitigation strategies, if needed.
- Identify barriers to and opportunities for deployment of fueling and charging infrastructure.

- Evaluate opportunities to reduce greenhouse gas emissions by reducing single-occupancy vehicle trips.
- Increasing access to public transportation
- Shift to lower emission modes of transportation
- Identify transportation system vulnerabilities to climate change impacts and evaluate potential solutions.

### 2436: COMPLETE STREETS

- Plan and coordinate with regional stakeholders to develop safe streets for all users through a comprehensive Complete Streets Policy.
- Enable pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists to have a safe, and accessible route to their destination.
- Provide an equitable and safe transportation network for travelers of all ages and abilities.
- Work with local agencies to update roadway standards and classifications.
- Work with local agencies to identify processes and procedures to encourage and implement a complete street policy.
- Provide peer to peer training opportunities to encourage and implement complete streets policies.

### WORK ELEMENT 2440 ON-CALL ASSISTANCE, REGIONAL AND STATEWIDE PLANNING

Objective – These are intended to be planning activities that will be completed annually or completed in a specific FFY of the UPWP.

STAFF TIME ALLOCATED FOR 2440	
MPO Manager	56%
Planner	30%
Transportation Tech	14%
Administrative Tech	0%
Total	100%

## *2441: ON-CALL TRANSPORTATION TECHNICAL ASSISTANCE CONSULTANT*

This element is developed as a placeholder for funding for consultant's services to assist with planning activities, which provides flexibility to the MPO to use a portion of additional CPG funds later. General consultant services may be used for Long Range Transportation Plan activities, traffic count program, Travel Demand Modeling, Pavement Condition Rating, Safety Action plans or Planning studies.

- Aid on plans, reports, and/or studies that require computer simulation/visualization of corridors, projects, systems, or road networks as needed.
- Provide updated GIS data (shape files) to MPO such as:
  - New roadways
  - Proposed roadways
  - New trails/bike routes/bike lanes
  - Roadway classifications
- Provide Pueblo Transit
  - Route expansion studies and analysis
  - Increased Ridership modeling and analysis
  - National Transit Database data collection for federal reporting.
  - Route consolidation and expansion planning
  - Facility Cost Analysis
  - Infrastructure improvements.

## *2442: REGIONAL, STATEWIDE, AND FEDERAL PLANNING PARTICIPATION*

### Activities:

- Regular participation in regional planning activities in cooperation with PACOG member entities.
- Regular attendance at State Transportation Advisory Committee (STAC) meetings.
- Review major annexation plans for transportation impacts.
- Evaluate development impacts which may require amendments to the adopted Long Range Transportation Plan and/or Transportation Improvement Program.
- Review land use issues affecting the transportation system.
- Attendance at Transportation Commission (TC) meetings if necessary to represent the interests of the PACOG MPO/TPR.
- Participation and support the Southwest Chieftain North Front Range Passenger Rail Commission.
- Participation in joint or coordinated planning studies conducted cooperatively by the four Front Range MPOs.

- Regular participation in statewide committees for special studies that may have impacts in the PACOG MPO area, (i.e. Freight, Rail, Intracity transit)
- Work and coordinate with FLMA
- Coordinating with and providing support to local jurisdictions on projects

TP2441 FY2025	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.
Attend STAC and other regional meetings.	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

### *2443: PLANNING AND ENVIRONMENTAL LINKAGES*

#### Activities:

- Implement planning and environmental linkages (PEL) as part of the transportation planning and environmental review process.
- Develop partnerships with resource agency staff.
- Provide PEL resources and educational training to local jurisdictions.
- Create PEL methodologies for transportation planning in PACOG region.

### *2444: SPECIAL PROJECTS AND OTHER TRANSPORTATION MODE PLANNING*

This element is developed as a placeholder for funding of any special projects that may arise within the PACOG region.

# **BYLAWS OF THE TRANSPORTATION ADVISORY COMMISSION (TAC) OF THE PUEBLO AREA COUNCIL OF GOVERNMENTS (PACOG)**

## **ARTICLE 1: NAME**

The name of this Commission shall be the Transportation Advisory Commission (TAC) of the Pueblo Area Council of Governments (PACOG).

## **ARTICLE II: ORGANIZATION**

### Section 1. AUTHORITY

The Commission shall be governed by the policies and guidelines set forth by the Pueblo Area Council of Governments or as amended.

### Section 2. AREA

The area to be served by the Commission is the County of Pueblo.

### Section 3. NONDISCRIMINATION

No person or organization shall, on the grounds of race, color, national origin, religion, creed, ancestry, sex, sexual orientation, gender identity, gender expression, age, and/or handicap, be excluded from participating in, be denied the benefits of, or be subject to discrimination from the Commission.

## **ARTICLE III: PURPOSE**

### Section 1. PURPOSE

The purpose of this Commission is to provide technical advice and to recommend appropriate courses of action to the Pueblo Area Council of Governments Board of Directors and PACOG's Metropolitan Planning Organization (MPO) staff on current and emerging transportation issues, goals, plans, and programs affecting Planning and Management to the PACOG region. The advice and recommendations will address at least the Transportation Improvement Program, Unified Planning Work Program, and the Long-Range Transportation Plan.

## **ARTICLE IV: MEETINGS, VOTING & QUORUM**

### Section 1. PUBLIC MEETING

All meetings of the Commission and its sub-committees are open to the public. Citizens are welcome to attend meetings and may express their opinions at such times as designated by the agenda or when recognized by the Chairperson.

## Section 2. REGULAR MEETINGS

The Commission shall hold a regular monthly meeting or as needed. PACOG/MPO staff shall set the time, date, and location for the meeting.

If neither the Chairperson nor the Vice-Chairperson can be in attendance, then the meeting will be cancelled or postponed.

## Section 3. SPECIAL MEETINGS

Special meetings of the Commission may be called at the discretion of the PACOG/MPO staff in consultation with the Chairperson or by written petition by any three (3) Commission members emailed, mailed, or delivered personally to the Chairperson with a copy to the PACOG/MPO staff liaison. The PACOG/MPO staff shall fix the time, date, and location for holding any special meeting. Public notice shall specify the nature of all business to be conducted at such meetings. Business transacted at all special meetings shall be confined to the purposes stated in the notice of the meeting. Once the special meeting is posted, the agenda item cannot be changed.

Online/Zoom voting is allowed.

## Section 4. PLACE OF MEETING

Meetings may be held virtually, in-person or in combination. The Commission may designate any place as the place for any regular, or special meeting called by the Commission. Unless otherwise designated, the Commission shall meet at the offices of PACOG/MPO at 211 E. D Street, Pueblo, CO 81003.

## Section 5. NOTICE OF MEETING

Written or printed notice stating the place, day, and hour of the meeting and, in case of special meeting, the purpose for which the meeting is called, shall be delivered no less than 24 hours before the date of the meeting, either personally, by electronic notification, or by mail, to each member of the Commission entitled to vote at such meeting. Notice shall be placed in the front foyer bulletin of the Pueblo City Hall, Rawlins Library, and Pueblo County Courthouse. All meetings must be publicly noticed.

## Section 6. VOTING

Voting members of the Commission shall be entitled to one (1) vote on each matter brought before a regular or special meeting of the Commission. No anonymous votes. Voting members of the Commission shall be entitled to abstain from any vote brought before a regular or special meeting of the Commission. Proxy voting is only allowed if the voting member is absent. They can designate a representative to vote on their behalf, but must notify staff in writing 24 hours prior to the meeting if they have not previously designated their representative. All issues shall be settled by a majority vote.

Voting by email or by mail is not allowed. Voting will be done only in regular meetings or when a special meeting is publicly called. Anonymous voting can be held if decided on by the TAC.

## Section 7. QUORUM

A meeting shall be considered in quorum if five (5) voting members of the commission are in attendance. A quorum shall be necessary for the transaction of any official business at any meeting of the Commission. A representative may participate and vote via phone, internet, or in-person.

Membership will be updated, identified, and culled, if necessary, to clearly designate voting members.

#### Section 8. PROCEDURE

The latest version of Robert's Rules of Order shall govern the conduct of business at all meetings of the Commission and its sub-committees except when such Rules conflict with these bylaws.

#### Section 9. SECRETARIAL DUTIES

PACOG/MPO staff will meet the secretarial needs of the Commission and shall keep the bylaws as amended, minutes of all meetings of the Commission, a current membership list containing the names, addresses and telephone numbers of all Commission members, and all other official documents of the Commission.

### **ARTICLE V: MEMBERSHIP**

#### Section 1. COMPOSITION AND REPRESENTATION

All PACOG member entities in the Pueblo County area are eligible for voting membership on the Commission. Entities will be members upon submittal of a request for membership and identification of a representative, subject to approval by PACOG's Board of Directors.

##### City of Pueblo Voting Members:

- Director of Public Works
- Traffic Engineer

##### Transit and Aviation Voting Members:

- Pueblo Transit Director
- Director of Aviation

##### Pueblo County Voting Members:

- Director of Public Works
- Deputy Director of Architecture, Engineering and Sustainability

##### Pueblo West Metropolitan District Voting Members:

- Director of Operational Support

##### Colorado City:

- Representative that resides in Colorado City or Rye

##### **Citizens Advisory Committee (CAC) 5 members:**

- Pueblo City Planning and Zoning Commission Voting Member:
  - One member from the Pueblo City Planning and Zoning Commission
- Pueblo County Planning Commission Voting Member:
  - One member from the Pueblo County Planning Commission



- Pueblo ADA Advisory Committee Voting Members:
  - One member from the Pueblo ADA Advisory Committee
- Pueblo Active Community Environments (P.A.C.E) Voting Member:
  - One member from the Pueblo Active Community Environments
- Pueblo Plex Representative:
  - One member from the Pueblo Plex
- One At Large Citizen

PACOG/MPO staff and Colorado Department of Transportation (CDOT) personnel are non-voting members of this Commission and all sub-committees. All members shall be entitled to an alternate who shall be selected in the same manner as the regular member. Members can only change alternates once a year, unless an unforeseen circumstance forces the selection of a new alternate.

PACOG/MPO staff advise that TAC members bring their alternates to at least one (1) TAC meeting a year.

## Section 2. ADDITIONAL CRITERIA

Members must meet the following additional criteria to be selected:

- A. Must demonstrate technical background and/or understanding of transportation issues in Pueblo County.
- B. Must be able to attend Commission meetings and to assist in data-gathering, analysis and other activities of the Commission when requested by the Commission to do so.
- C. Must be in good standing with the PACOG Board of Directors or TAC

## Section 3. SELECTION

PACOG's Board of Directors shall approve all applications for membership and nominations for primary and alternate representatives from member entities. PACOG BoD reserves the right to review and approve/disapprove or withdraw that approval at any time.

To select the at-large citizen, a Call for Applications shall be placed at minimum a month before the October TAC meeting. In October TAC shall select a preferred candidate at their discretion, to be approved by the PACOG Board of Directors.

## Section 4. TERM OF MEMBERSHIP

A full term of membership is three (3) years, which shall run from January 1<sup>st</sup> of the first year through December 31<sup>st</sup> of the third year. An individual appointed to fill a vacancy, the duration of which is longer than one and a half years, shall be considered to be appointed to a full term. There is no limit to consecutively served terms.

PACOG member entities, TAC members serving at the appointment of a member-organization, PACOG/MPO staff, and CDOT are exempt from terms of membership.

## Section 5. ABSENTEEISM

Individuals missing three (3) consecutive, regularly scheduled meetings, or a total of four (4) regular meetings, without prior notification and approval by Staff, during a twelve-month period shall be automatically reviewed by PACOG/MPO Staff for possible termination. When a representative has been absent, unexcused, for the second consecutive time or has been absent, unexcused, for the third time in any twelve-month period, the Chairperson shall send, or cause to be sent, in reasonable time a letter to such member at their address as entered on the Commissions books, informing such person that another absence shall result in their membership being reviewed. If attendance at meetings does not improve, removal from Commission will be performed by PACOG/MPO staff.

## Section 6: VACANCIES AND APPOINTMENTS

All vacancies shall be filled by the process outlined in Article V Section 1-5.

## Section 7: RESIGNATIONS AND REMOVAL

Members and representatives are encouraged to send written notice of intent to resign to the PACOG/MPO Staff and a copy to the Commission Chairperson as soon as possible but at least one (1) month before the termination date. If you lose your employment or elected position, then you must submit a letter of resignation.

Any request for removal of an officer will be submitted to the PACOG Board of Directors. The Board of Directors, after investigation, may remove the member and call for the selection of a new representative by the member organization. Until a permanent replacement is chosen, the former representative's chosen alternate will act in their stead. If no alternate has been selected, then the position will remain vacant until the selection of a new representative.

## **ARTICLE VI: OFFICERS**

### Section 1. OFFICERS

Officers of the Commission shall consist of a Chairperson and Vice-Chairperson.

### Section 2. SELECTION OF OFFICERS

Only voting members of the Commission are eligible to be officers. Officers may be self-nominated or nominated by other TAC voting members. Nominees shall be presented to the membership for election at the November meeting each year. Elections shall be by paper ballot with a majority vote electing the officers. Service as an officer is voluntary and not compensated.

### Section 3. DUTIES OF OFFICERS

The Chairperson shall preside at all meetings of the Commission, assure effective, efficient and timely conduct of the Commission's meetings, work closely and coordinate with the assigned PACOG/MPO staff liaison person on developing annual objectives of the Commission to be communicated to and approved by the PACOG Board of Directors, perform such other duties as may be assigned from time to time by the Commission or requested by the PACOG staff assigned to the Commission and attend Board of Directors meetings when possible and/or if requested by the PACOG Board's Chairperson. The Vice-Chairperson

shall serve as an ex-officio non-voting member of all sub-committees created by the Commission, be responsible to the PACOG Board of Directors to assure that all sub-committees are accomplishing their objectives, and keep the Chairperson updated on subcommittees. The Vice-Chairperson and Chairperson shall be responsible for selecting and appointing all Chairpersons of sub-committees. In the event of an absence of the Chairperson or in the event of their inability to act or if the office is vacant, the Vice-Chairperson shall perform all duties of the Chairperson, and when so acting shall have all the powers and be subject to all restrictions of the Chairperson.

#### Section 4. TERM OF OFFICE

Elected officers shall serve for a term of one (1) year in accordance beginning January 1<sup>st</sup> following election. Such officers shall hold office until they resign, are removed, are otherwise disqualified to serve, or until their successors shall be elected, whichever occurs first. Officers may be re-elected but may not serve more than two (2) consecutive terms.

#### Section 5. VACANCIES

A vacancy in any office shall be filled for the unexpired portion of the term by the immediate subordinate officer (e.g., if the Chairperson is vacant, the Vice Chairperson will serve in that position until the next regular election). In the event of a vacancy in the office of the Vice-Chairperson, the Chairperson may temporarily appoint the new Vice-Chairperson until such time as an individual is elected to fill that unexpired term.

When required, an election for Vice-Chairperson shall be held at a regularly scheduled meeting within sixty (60) days after the vacancy occurs. The election shall follow the nominating/voting process established in Article VI, Section 2.

#### Section 6. REMOVAL AND RESIGNATIONS

Any request for removal of an officer will be submitted to the PACOG Board of Directors. The Board of Directors, after investigation, may remove the officer and call for a special election for a new officer. If an officer is removed by the Board of Directors, they will no longer be considered in good standing with TAC.

Any officer may resign their position as an officer at any time by giving written notice to the Chairperson of the Commission and the PACOG Executive Directors. Any such resignation shall take effect on the date of the receipt of such notice or at any later date specified therein, not to exceed the expiration date of the regular term of office. The acceptance of such resignation shall not be necessary to make it effective. If you lose your employed or elected position, then you must submit a letter of resignation.

### **ARTICLE VII: SUB-COMMITTEES**

#### Section 1. NEW SUB-COMMITTEES

When a need arises for a new sub-committee, a request will be made that identifies the purpose, charge, objectives, relationships, membership, officers, requirements for minutes, and term of the sub-committee will be submitted to TAC.

## Section 2. SUB-COMMITTEE APPOINTMENTS

The Commission Vice-Chairperson shall appoint the Chairperson of each sub-committee with approval by the Commission Chairperson. If warranted, the Commission shall request experts from outside the Commission be appointed voting members of the sub-committee. Members of all sub-committees shall be recommended by a majority vote of the quorum Commission.

## Section 3. SUB-COMMITTEE VACANCIES

Vacancies on any sub-committee may be filled for the unexpired portion of the term in the same manner as provided in the case of original appointments.

## Section 4. SUB-COMMITTEE QUORUM

A simple majority of the members of a sub-committee shall constitute a quorum of such sub-committee, and the action of a majority of the members at the meeting at which a quorum is present shall be the action of the sub-committee.

## **ARTICLE VIII: CONFLICT OF INTEREST**

### Section 1: ANNOUNCING CONFLICT

Whenever a Commission or sub-committee member has cause to believe that a matter to be voted upon would involve them in a potential, personal, conflict of interest, they shall announce a potential conflict of interest and shall either abstain from the vote, or request a ruling by the Commission on voting on such matters.

### Section 2: ABSTENTION FROM VOTING

No member shall vote on any matter involving a conflict of interest.

## **ARTICLE IX: AMENDMENT OF BYLAWS**

Action may be initiated at any duly constituted meeting of the Commission to alter, amend, or repeal these bylaws and have new bylaws adopted. Notice of any proposed amendments to, or repeal of, these bylaws shall be presented at a duly constituted meeting of the Commission and shall then be voted on at the next duly constituted meeting of the Commission. A copy of the current bylaws with proposed changes shall be distributed to all Commission members at least one month in advance of the meeting at which the amendment will be presented for approval. An affirmative vote by the majority of the Commission members is necessary for amendment adoption. The Commission's recommendation to amend these bylaws is then subject to approval by the PACOG Board of Directors.

PACOG's Board of Directors may from time to time amend its bylaws, or change its policies, necessitating revisions in the bylaws of this Commission. Should such a case occur, the PACOG Chairperson shall notify or cause to notify the Commission Chairperson to implement such changes.

**ARTICLE X: ENACTMENT**

These Bylaws shall be effective following their review and approval by a two-thirds (2/3) vote of the full membership and review and final approval by the PACOG Board of Directors.



# Front Range Passenger Rail

Pueblo Transportation Advisory Committee

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July 9, 2024

**FRPR** FRONT RANGE  
PASSENGER RAIL

# Connecting Colorado

A scenic view of the Denver skyline, featuring several prominent skyscrapers and a dense forest of green trees in the foreground. In the background, the majestic Rocky Mountains are visible, with significant snow cover under a clear blue sky.

*Colorado's highway system was built for a population of 3 million.*

*Colorado's current population is over 5 million and by 2050 that is expected to nearly double.*

Each year Coloradans are stuck in more than 54 hours of traffic

# Colorado's Opportunity

- Intercity passenger rail is fast, safe and reliable
- Partnerships with RTD and CDOT
- Bipartisan Infrastructure Law offers federal funding opportunities
- Headquarters of rail innovation outside Pueblo at the Transportation Technology Center
- Effectively serve Coloradans' transportation needs now and, in the future





# Purpose and Need

## Purpose

To introduce intercity passenger rail service along Colorado's Front Range urban corridor between Pueblo and Fort Collins along existing freight railroad corridors.

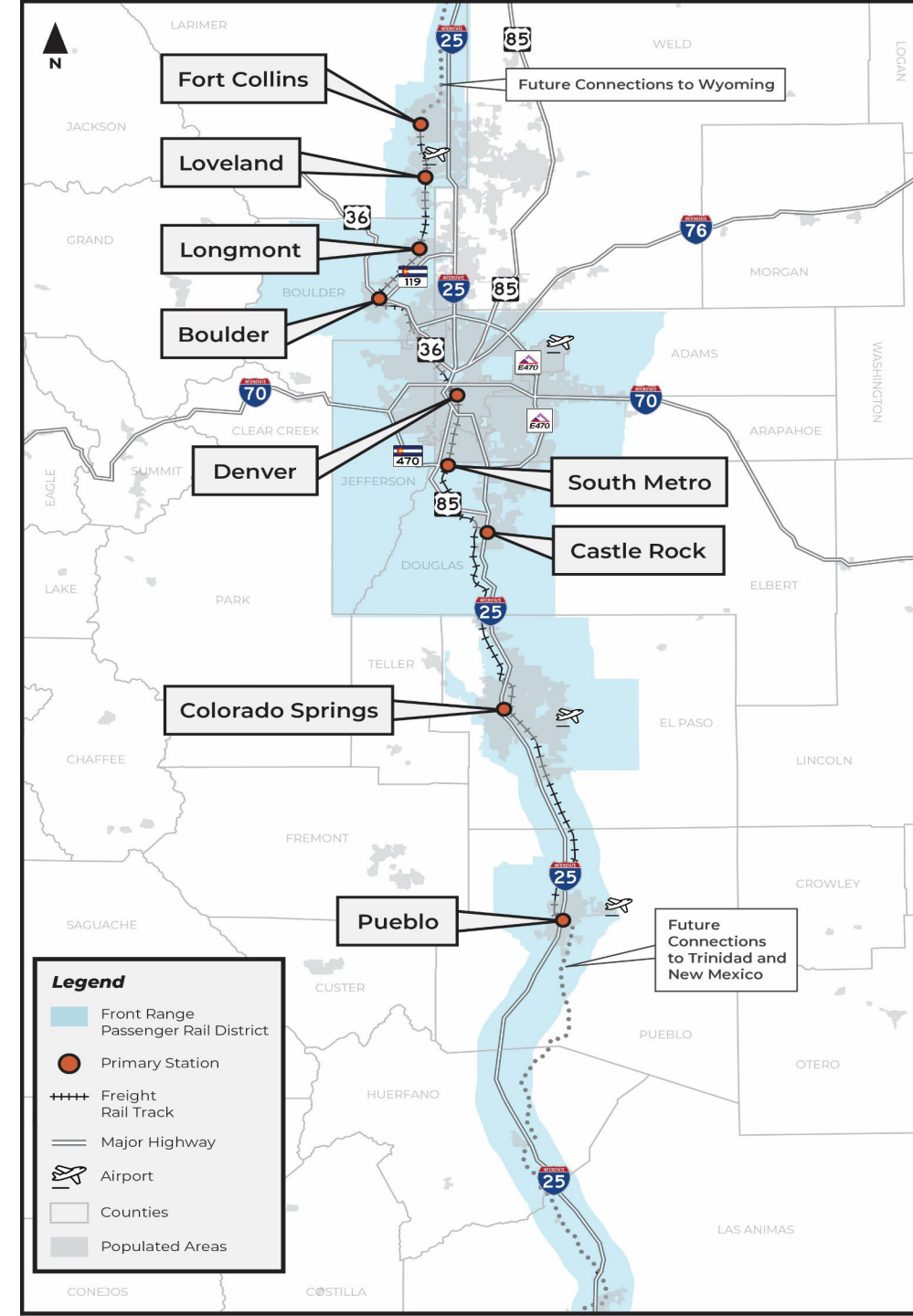
## Needs

- ▶ Improve mobility and multimodal travel options
- ▶ Connect communities
- ▶ Foster economic vitality and improve transportation equity
- ▶ Support environmental and sustainability goals



# Overview

- Using existing rail expedites service to begin within the decade
- Fewer stops than commuter rail
- Intercity rail service is faster; top speed of 79-90 MPH
- Nine stations from Pueblo to Fort Collins
- Long-term vision of connecting to New Mexico and Wyoming
- Goal = Initial service start in 2029 and six round trips daily by 2035
- Travel time estimate from Fort Collins to Pueblo is just over three hours (includes stopping at stations)
- Initial conversations are based on local sales tax of \$.23 on \$100 for the \$3.4 B project





# Station Locations

- Key activity centers
- Multimodal connectivity - transit, rideshare, bike and pedestrian options
- Locals lead in the identification of the station location and develop parking options
- Increased economic activity and transit-oriented development bolsters property values and development potential

What might FRPR service look like?

## Ridership Trends

**Denver Metro area is by a distance the largest single producer/attractor**

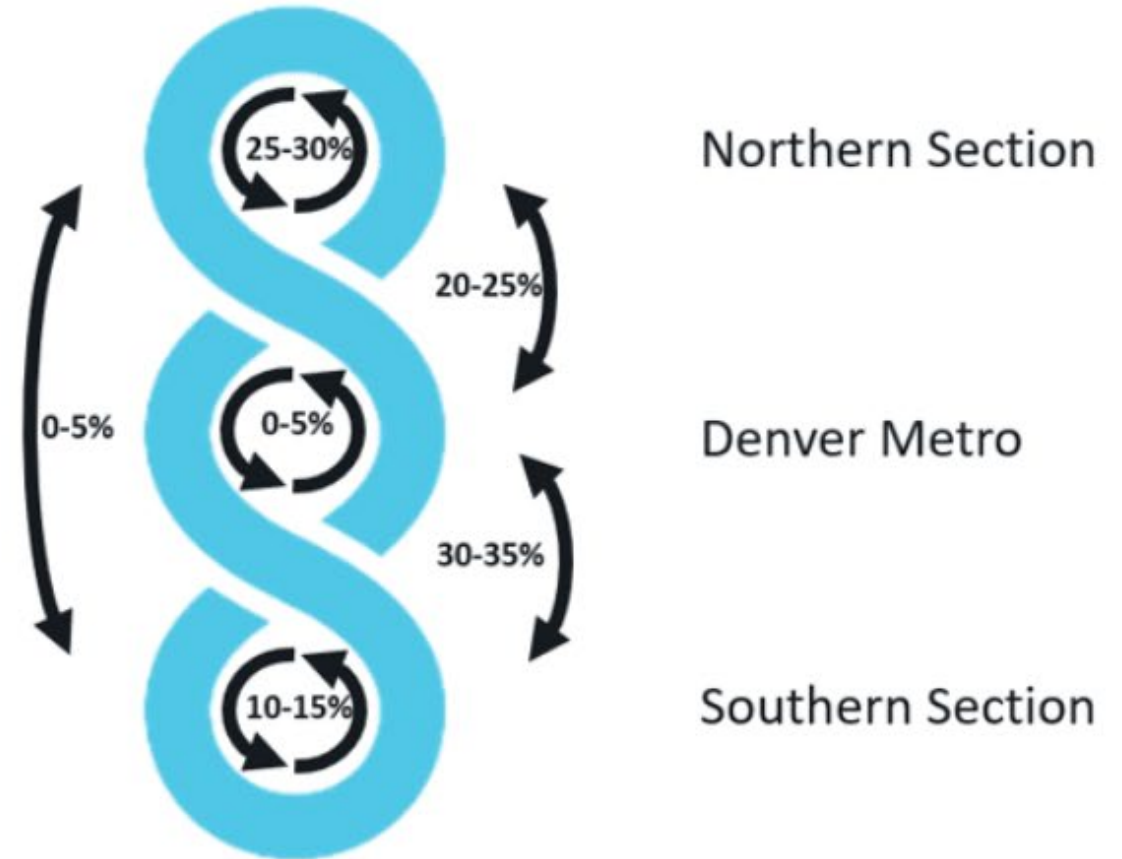
**50-65%**

of forecast trips are to, from, or within the Denver Metro area

**2045 forecast 580-1,200 (thousands)**

Potential ridership depends on frequency and maximum speed

**DRAFT forecast passenger trips**



## What might success look like?

# Peer System Performance

Peer system	Route Pairs**	Weekday frequency (round trips per day)*	Number of stations	Approximate corridor length (miles)	Ridership (2019 million one-way trips)	Operations and Maintenance (\$2019 millions)
Wolverine	Pontiac, MI – Chicago, IL	3	16	301	0.5	33
Piedmont	Raleigh, NC – Charlotte, NC	4	11	180	0.2	9
Chicago-St Louis	Chicago, IL – St Louis, MO	5	11	282	0.6	33
Downeaster	Portland, ME – Boston, MA	5	11	145	0.6	18
Cascades	Vancouver, BC – Eugene, OR	6	17	470	0.8	70
Empire	New York, NY – Niagara Falls, NY	6	18	466	1.2	65
San Joaquin	Bakersfield, CA – San Francisco, CA	6	13	282	1.1	98
Hiawatha	Chicago, IL – Milwaukee, WI	7	5	86	0.9	23
NH – Springfield	New Haven, CT – Springfield, MA	8	8	62	0.4	24
Keystone	New York, NY – Harrisburg, PA	10	20	197	1.6	56
Capitol Corridor	San Jose, CA – Colfax, CA	12	18	170	1.8	73
Pacific Surfliner	San Luis Obispo, CA – San Diego, CA	12	27	349	2.8	138

\* Weekday frequency will be higher than average frequency in many cases

\*\* Variations exist across some of these routes



# Environmental and Safety Benefits

- Sustainable travel option to maintain the quality of life for present and future generations
- Starting with Tier 4 locomotives and exploring Zero Emission (ZE) technology for the future
- Reduced pollution contributes to better air quality
- Congestion reduction on highways
- Reduced traffic accidents and fatalities
- Reduced road maintenance costs
- Minimal visual intrusion on the landscape
- NEPA study – local community and environmental impacts with public input

# Benefits Community and Local Businesses

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- Increases employee pool
- Reduces parking needs
- Increased visitors with additional spending supports area businesses and sales tax revenue
- An investment of \$1 billion in public transportation supports 36,000 jobs (USDOT)



# 2024 Legislative Session

## HB 1012

- ▶ Front Range Passenger Rail District Efficiency Clean-Up Bill
  - ▶ Clarify Board terms and nominating timeline for MPOs
  - ▶ Quorum clarification
  - ▶ More efficient elections
  - ▶ Board delegation of authority
  - ▶ Service plan for ballot
  - ▶ Boundary clean-up

## SB 184

- ▶ New funding for transit and rail capital needs
- ▶ Financing opportunities important for federal grant funding and early capital construction
- ▶ Advancing joint operations/authority with FRPRD, RTD, and CDOT around passenger rail service from Denver to Fort Collins

## SB 230

- ▶ Three new funds for transit
- ▶ Supports operations and capital needs
- ▶ Funding designed to connect existing and new transit services statewide

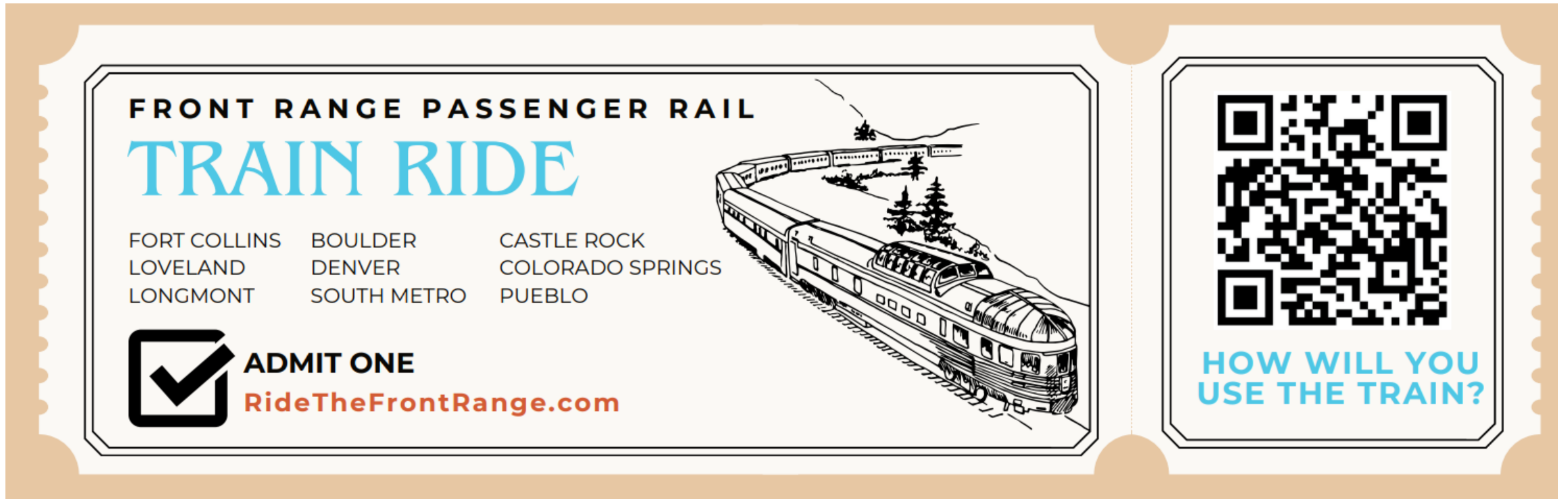




# It's Time to Invest in Colorado's Future

- Next generation seeks sustainable alternatives to personal automobile
- Mitigates traffic congestion to assist with better air quality
- Enhances local economic development and provides workforce opportunities and job creation
- Infrastructure Investment and Jobs Act federal funding opportunities are available now
- Opportunity to invest and serve Coloradans' transportation needs now and, in the future


# What matters most to you?




The graphic is a stylized ticket for a train ride. It features a light brown background with a white border and a scalloped edge. The text is arranged in a clean, organized manner. On the left, the title 'FRONT RANGE PASSENGER RAIL' is in a bold, black, sans-serif font, with 'TRAIN RIDE' below it in a larger, blue, serif font. Below the title, a list of stations is presented in three columns. To the right of the text is a black and white line drawing of a passenger train with a dome car, traveling through a landscape with trees and mountains. On the far right, there is a large QR code. Below the QR code, the text 'HOW WILL YOU USE THE TRAIN?' is written in a blue, sans-serif font. At the bottom left, there is a checkmark icon inside a square, followed by the text 'ADMIT ONE' and the website 'RideTheFrontRange.com'.

**FRONT RANGE PASSENGER RAIL**  
**TRAIN RIDE**

FORT COLLINS    BOULDER    CASTLE ROCK  
LOVELAND        DENVER        COLORADO SPRINGS  
LONGMONT        SOUTH METRO    PUEBLO

 **ADMIT ONE**  
[RideTheFrontRange.com](http://RideTheFrontRange.com)

  
**HOW WILL YOU USE THE TRAIN?**

[info@frprdistrict.com](mailto:info@frprdistrict.com)

Date: 6/18/24

Requesting Entity: MPO

Existing or New: Existing

Project Name: Safe Routes to Haaff Elementary School

Project Location and Description of Project:

Haaff Elementary School. This project constructs sidewalks and connections; installs high visibility crosswalks; and installs ADA curb ramps.

Description of Action:

Increase funding by \$91,816

Effected categories of work:

Fund Source(s): MMOF

	Original	Modified
Federal Program Funds	\$ 279,180.00	\$ 370,996.00
State Matching Funds		
Local Matching Funds		
Other Project Funds		
Total Project Fund Amendment	\$ 279,180.00	\$ 370,996.00

Additional Notes:

The additional funds will be for SRTS construction only.

MPO Complete

Admin Amendment

Policy Amendment

Regionally Significant

Notes:

## July

Date: 07/01/2024

### TIP Amend 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): 7PX - Strategic Program Pool (Highway)

Fund Source	2024	2025	2026	2027	2028	Total
7PX – State (267)	(\$993,480)	\$0	\$0	\$0	\$0	(\$993,480)
Local	(\$206,520)	\$0	\$0	\$0	\$0	(\$206,520)
Total	(\$1,200,000)	\$0	\$0	\$0	\$0	(\$1,200,000)

Notes: Reconciliation – Total funding amount = \$31,000,000 state funds 7PX FY24. In a previous TIP \$1.2M RPP funds were accidentally entered in as 7PX.

### TIP Amend 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): BFP – Bridge Formula Program

Fund Source	2024	2025	2026	2027	2028	Total
BFP – Federal (NHPP)	\$31,550,000	\$0	\$0	\$0	\$0	\$31,550,000
BFP – State (SHF)	(\$31,550,000)	\$0	\$0	\$0	\$0	(\$31,550,000)
Total	\$0	\$0	\$0	\$0	\$0	\$0

Notes: Reconciliation – Fund swap from state to federal funds for BFP FY24.

### TIP Amend 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): FR8 – National Freight Program

Fund Source	2024	2025	2026	2027	2028	Total
FR8 – Federal (NHFP)	\$747,150	\$0	\$0	\$0	\$0	\$747,150
FR8 – State (SHF)	(\$747,150)	\$0	\$0	\$0	\$0	(\$747,150)
Total	\$0	\$0	\$0	\$0	\$0	\$0

Notes: Reconciliation – Fund swap from state to federal funds. Total funding amount = \$8,500,000 federal funds FR8 FY24.

**TIP Amend** 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): HAZ – Hazard Elimination Program

Fund Source	2024	2025	2026	2027	2028	Total
HAZ – Federal (HSIP)	(\$70,000)	\$220,000	\$0	\$0	\$0	\$150,000
HAZ – State (SHF)	(\$130,000)	(\$20,000)	\$0	\$0	\$0	(\$150,000)
Total	(\$200,000)	\$200,000	\$0	\$0	\$0	\$0

Notes: Reconciliation – Total funding amount = \$1,100,000 federal funds HAZ FY24, and \$5,142,500 Federal funds HAZ FY25.

**TIP Amend** 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): PWQ – Permanent Water Quality Program

Fund Source	2024	2025	2026	2027	2028	Total
PWQ – Federal (NHPP)	\$0	\$0	\$515,932	\$204,159	\$0	\$0
PWQ – State (SHF)	\$0	\$0	(\$515,932)	(\$204,159)	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

Notes: Reconciliation – Fund swap from state to federal funds. Total funding amount = \$5,869,532 federal funds PWQ FY26, and \$2,322,637 federal funds PWQ FY27.

**TIP Amend** 2024.001 Administrative Amendment

Project Name: I-25 through Pueblo

STIP Number: SPB3865.999

Project Location and Description: Reconstruction of interchange at I25 and US Hwy 50B

Fund Source(s): SUR – Surface Treatment Program

Fund Source	2024	2025	2026	2027	2028	Total
SUR– Federal (STBG)	\$0	\$0	\$ 585,140	\$0	\$0	\$ 585,140
SUR – State (SHF)	\$0	\$0	(\$585,140)	\$0	\$0	(\$585,140)
Total	\$0	\$0	\$0	\$0	\$0	\$0

Notes: Reconciliation – Fund swap from state to federal funds. Total funding amount = \$3,400,000 federal funds SUR FY26.