

**Minutes of the
TRANSPORTATION ADVISORY COMMISSION**

June 9, 2016

8:30 a.m.

Community Room of the Municipal Justice Center, 200 South Main Street
Agenda Items Marked with * indicate additional materials included in packet

1. Call Meeting to Order

Chairman: Scot Hobson

Time of Call: 9:06 a.m.

MPO Members Present: Scott Hobson, John Adams, Hannah Haurert

TAC Members Present: Alf Randall, Don Bruestle, Michael Snow, Pepper Whittlef, Wendy Pettit

CAC Members Present: Salvatore Piscitelli

Other Present:

2. Introductions and Public Comments (non-agenda items only).

CDOT was concerned about the quorum action from the TAC Committee. It was advised that the bylaws did not address the quorum for TAC.

3. Approval of Minutes of the regular meeting held on June 9, 2016.

Alf Randall did mention a typo that was found in Peppers Sauce Bottom. The word "soft" was unintentionally used and shall be corrected in the minutes.

Motion to Approve: Don Bruestle

Second: Salvatore Piscitelli

Unanimous:

4. PACOG MPO TIP/STIP Policy Agenda Item(s)*

There are Two (2) TIP/STIP Policy Amendments to the PACOG Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP) in the MPO/TPR area. Additional Information is Available in the Attached Information.

Project Name: **North Mesa Elementary Safe Routes Improvements, Phase I**

STIP Number:

Project Location and Description: **Gale Road, 29 1/2 Lane, and Windrow Road connecting from 30th Lane to North Mesa Elementary School.**

Federal Program Funds: \$ **200,000**

State Matching Funds: \$

Local Matching Funds: \$ **50,000**

Other Project Funds: \$

TOTAL PROJECT FUND AMENDMENT: \$250,000

Motion to Approve: Alf Randall

Second: Pepper Whittlef

Unanimous:

Project Name: **FY 2016 for SRDA**

STIP Number: **SST6729.005**

Project Location and Description: **Rural Area Formula Grants - TIP**

Federal Program Funds: \$ 67,600
State Matching Funds: \$
Local Matching Funds: \$ 52,900
Other Project Funds: \$
TOTAL PROJECT FUND AMENDMENT: \$120,500

This will become an Administration Notification.

5. PACOG MPO TIP/STIP Administration Agenda Item(s)*

Project Name: **FY 2016 for SRDA**

STIP Number: **SST6729.005**

Project Location and Description: **Rural Area Formula Grants - TIP**

Federal Program Funds: \$ -394,158

State Matching Funds: \$

Local Matching Funds: \$ -111,173

Other Project Funds: \$

TOTAL PROJECT FUND AMENDMENT: \$ -505,331

It was decided not to take any action on this as an Administration Notification to the PACOG Board.

6. CDOT Updates

Michael Snow informed us about the Town Hall Meeting, he said about 2,600 people participated and about 240 people through the whole hour. He said that he does not have the actual numbers. Scott Hobson asked if there was a review. Michael said that he does not know when he will actually get the review from the consultant. The report will show all the questions that were asked and the results of the survey. There are different ways to report into the meeting with text to cell and the portal online. Scott Hobson said that this meeting was for all of Southeastern Colorado. Climate change Workshop is July 14, 2016 and is located in Denver.

7. Review Draft 2017 UPWP Scope of Work*

John Adams developed the Scope of Work for 2017 so CDOT can start on the agreements, this is provided in the packet. There were not a lot of changes but it was added in the Administration Category that we will be working with CDOT on how we will be doing our UPWP. He mentioned that a lot of categories can be compressed for better recording and tracking. John also informed us that he took out most of the Participation Involvement Plan (PIP) in their work elements because in the new 2017 UPWP it will be updated. Michael Snow asked if we will have an updated PIP by September. John said that we will. It will be in a Draft Form for the public to comment. Michael asked if we are going to have a discussion about this plan. John said that we would meet in September. Michael was concerned about it being an update rather than a conversation. He said he would plan on a discussion with TAC Members and the board to ask about our PIP to see what we can do, and what is or isn't working. Wendy Pettit asked if that has to be released for public review and Michael said it does. John said it would be 45 days for a new plan but if it is amending a plan it would be 30 days. Scott Hobson said that we can look and see if we want to keep it in the UPWP or Scope of Work. Pepper Whittlef asked about Transit and Passenger Rail under Infrastructure Condition, she mentioned that those aren't really infrastructures and that Transit is a facility, and it is a mode option, unless it is referring to the buses and the facility. Scott Hobson said that if we were to do that then that would include buses, bus stops, rails and vehicles. Pepper requested to have those in parenthesis after the condition. Wendy asked if it was the number of the assets, condition of inventory, and condition of asset. Scott said it might be the number of stops and what type of stops. Michael had a question about 1611 under Work Elements for "modifying the format of the UPWP", he said he would take out the "Coordinate with CDOT staff". John said he would like it to be added. It would be added in the UPWP and not Scope of Work.

John Adams said that in 1616, there are a lot of meetings that come through the web and we will send out a notice for Webinars for people to attend. Michael said that he is assuming that will be part of PIP. 1613 Work Elements were updated for more of a maintenance on activities for travel demand because we have adopted a new travel demand module for 2020. Under 1632, monitor the approved 2040 LRTP and make amendments where significant changes have been identified, the plan was put together under MAP 21. FAST ACT came out after we have already drafted the plan. There are several performance measures that have not been final ruled yet. A planning factor to improve travel and tourism. We will be having to do minor amendments to what our goals would be. Performance measures were identified in the LRTP. Performance Measures in 2015 will be compared to 2017 and base line would be developed. Wendy Pettit asked if CDOT will guide the smaller MPO's on what will need to be done. Michael Snow said he would think so. Wendy wants to know if John can be in contact with William Johnson for the rules. Scott Hobson said that CDOT gives us 18 months to amend and adjust our Performance Measures. John Adams said we are going to wait until the State's Performance Measures before we change ours. Wendy said it might be easier to adopt a new plan from TMA. Scott said we will look at other amendments and adjusts it in LRTP.

Pepper Whittlef had a concern about 1644 – Pavement Management Inventory and Maintenance Program, her questions were about the expectations from the City and the County, and what does it mean to us. Scott said it is about pavement's condition and would rely on CDOT's data of their highways. We will have a responsibility on the local roads. Michael Snow asked if there was a project. Scott said that it is already in a work program in 2016. Pepper Whittlef asked who was going to be doing the project. Scott said Reyna Quintana and Hannah Haunert but it will be MPO's staff. We are trying to get a certain criteria, rating or classification to identify the roads. This will include the ranking of the quality of pavement. Scott's concern was the drivability criteria, he is not sure on how we would rate that. Wendy informed us that we need to talk to Craig for more information. Alf Randall was concerned about it being a visual or a technical inspection, and that non-engineering technical people determining condition of the pavement might be a problem. Scott said that we could allocate resources for evaluation for pavement for more accurate identification. We will need to look at the system and the criteria/condition.

Michael said we should work on the wording for the work plan to say what we want to accomplish. Scott said that we need to develop the process of what we want to do. Michael would like an action to be added to the Work Elements and not just a product. Alf asked about a bridge inventory. Scott said that we will need to provide and maintain. Pepper said that we do not have any standardized.

The Scope of Work of the PACOG 2017 consolidated grant, our goal is that the Scope of Work be submitted to CDOT and FHA by July/August and incorporated into the CPG agreement approved in September. John Adams informed us that that will come to TAC and to PACOG policy. CDOT said that we are on track for October 1st for the contract. Michael said he needs January and February invoices for 2015 and then the offices will carry over. He said that we will have room to breathe with another 30 days. Wendy wanted to make sure if we can still skip our meeting in August. Michael said that we can, and do that in September. We will have time to change the Scope of Work if needed to add or remove another work element.

8. Staff Reports:

- **Pueblo Area Wide Transit Feasibility Study***

Scott Hobson said that the review committee conducted interviews and it was their recommendation to hire Nelson/Nygaard to be the consultant to complete the study. The company specializes in transit operation studies and numerous studies around the country. They gave us the best proposal for the best rates. Any of the 3 consultants could have done a good job. Wendy Pettit asked if the interviews were done in person and Scott said that they were and on Skype. Don Bruestle asked how much money was allocated for the study.

Scott said that it had \$120k, and the consultant's proposal is \$115,700. The approval will be on June 27 at the City Council Meeting and it will start a week after July 4, 2016. There were concerns from PACE at the PACOG meeting about expanding Transit Study into Pueblo West, the scope of work has allowed review of expansion of the outlined areas (St Charles Mesa, Airport, and Pueblo West). It would not be a full transit system. A Fixed Route Study would need to be conducted. Wendy Pettit asked if this would give a high level of feasibility of what it would take to get it to that point and to a step further with the community. Scott said if there is a fixed route it would be another study in itself. A short circulator route for a portion of Pueblo West would be possible. For a full Transit Study, it would be a different study. Wendy asked if Park-N-Ride would be compatible with that system. Scott Hobson said that it is possible and there might be a substation for feasibility and connection. If you want to ride on a route and connect to another route, you would need to go to the Transit Main Station. Another way is to get off a bus at a certain point where another bus route intersects. Don Bruestle asked if there are enough buses flowing to have that likely to happen. Scott said in the Bessemer or maybe the Eastside but potentially on the Northside. Don was concerned about another form of transportation besides these for the disabled population. Scott said that SRDA provides this service. Don asked if there is any other services for that. Wendy said that Mike Timlin talked about Bustang in the last meeting. They are trying to tie different services into one. Don asked what kind of publicity is there for these issues for the public. Michael said that the Telephone Town Hall Meeting did mention it. Scott said maybe the MPO's can do a press release. He said this is the first Transit Study in 15 years. Wendy said that as the process develops, we can make more presentations. Scott said that we will follow up on that.

- **West Pueblo Connector Study Update**

There was a meeting this week on this Study. The Stakehold committee came back with and will do further analysis with those alternatives and will have a public meeting. The meeting will be in July on the West side. Alf Randall provided another alternative and it will be included. Scott Hobson informed us that it will utilize the 18th St Bridge, connects with Hood Ave, and then connect to 11th St. This will have a north/south connection instead of east/west connection. Don Bruestle asked if Matrix would contact the State Hospital. Scott said yes, they are. Alf Randall said that this is better because you are staying on the north side of the railroad. Wendy Pettit asked how much ROW will be acquired. No-one knows. Scott mentioned that all alternatives have pros and cons. The bridge will need to be updated. Alf said that Pueblo West would connect to downtown Pueblo and the other alternatives would not to do that.

- **10 Year Capital Improvement Program Update**

Scott Hobson said that what we are hearing from CDOT and from the MPO meetings is that CDOT is giving us direction. PACOG adopted/approved a 10 year development program, this includes 4 years from STIP and 6 remaining years afterwards. The direction from CDOT is looking for a 10 year plan but does not include the 4 years from TIP. They want an additional 4 years from our 10 year plan. We need to evaluate and determine which projects need to be added. We have a current plan for 2025 but we will need 4 years after that, for 2029. We may expand the review process for the TAC committee. Wendy Pettit said that it will start at the TPR meeting later this month and then the information will be given to the planning partners and a formal meeting will be in July and August. They are hoping by the end of August they will have a finalized feted list. Scott asked if the bigger MPO's will be doing this. Wendy said that Pike's Peak has a list already. Scott said it is just a continuation rather than a new list. The draft will be due on June 27.

- **STAC Retreat – September 22nd**

Wendy Pettit asked who was going. Scott Hobson said it depends on who can go and how many can participate. Wendy said that they limited the amount people at the previous one. Michael Snow said that it will never extend beyond STAC Reps and STAC Alts. Don Bruestle would like to attend if it is possible. Scott said that it might not be beyond TAC Members but was not sure.

9. Items from TAC Members or scheduling of future agenda items

Don Bruestle would like to include the discussion of changing the day of the TAC meeting.

10. Adjournment

Chairman Scott Hobson adjourned the meeting at 10:26 am.

