

## MINUTES

### PUEBLO AREA COUNCIL OF GOVERNMENTS

SEPTEMBER 26, 2013

A meeting of the Pueblo Area Council of Governments was held on Thursday, September 26, 2013, at the Pueblo City-County Health Department, 101 West 9th Street, Third Floor, Conference Room C. The meeting was called to order by Mr. Michael Colucci, Chairman, at 12:16 p.m.

#### ROLL CALL

Those members present were:

Ed Brown  
Michael Colucci  
Michael Connolly  
Sandy Daff  
Chris Kaufman  
Ted Lopez  
Roger Lowe

Buffie McFadyen  
Eva Montoya  
Ami Nawrocki  
Steve Nawrocki  
Sal Pace  
Lewis Quigley

Those members absent were:

Nick Gradisar  
Terry Hart

Chris Nicoll

Also present were:

Joan Armstrong  
Sam Azad  
Michael Cuppy  
Scott Hobson

Dan Kogovsek  
Louella Salazar  
Greg Styduhar  
Bill Thiebaut

#### CONSENT ITEMS:

Ms. Joan Armstrong, PACOG Manager, reported there were two items listed on the agenda under the Consent Items. She summarized the two Consent Items for PACOG.

Chairman Colucci asked if there were any other additions or amendments to the Consent Items or if any of the members or audience would like any of the items removed from the Consent agenda.

It was moved by Eva Montoya, seconded by Sandy Daff, and passed unanimously to approve the two Consent Items listed below:

- Minutes of August 22, 2013 meeting; and
- Treasurer's Report (Receive and file August 2013 Financial Report).

**REGULAR ITEMS:**

**CHAIRPERSON'S REPORT**

(A) Introduction of New PACOG Co-Executive Director and Region 10 Transportation Commissioner

Chairman Colucci introduced Mr. Greg Styduhar, the new PACOG CO-Executive Director, and Mr. Bill Thiebaut, the new Region 10 Transportation Commissioner.

(B) Lunch Appreciation

Chairman Colucci thanked Pueblo West Metropolitan District for providing lunch for today's meeting.

**TRANSPORTATION COMMISSIONER/CDOT REGION 2 DIRECTOR'S REPORT**

Chairman Colucci explained because Mr. Thiebaut has another engagement he has to attend in Trinidad, this item is being moved up on the agenda.

Mr. Bill Thiebaut, Region 10 Transportation Commissioner, referred PACOG to a document which was distributed entitled, FY 2014 CDOT Funding Allocations for Pueblo Transportation Region. He stated it lists the funding allocations granted to Pueblo County from CDOT. When he took over this appointment in August, he did it at the request of the Governor. He stated when he was presented a lot of information about the projects going into the southeast region there were several projects that weren't even on this list, noting the list was changed by efforts of some who are present at this meeting. Pueblo is looked at as a creative and innovative group of leaders who want to accomplish things. This list shows the RAMP funds which came to Pueblo were concentrated in two areas: (1) I-25 or Ilex to 1<sup>st</sup> Street, and (2) Highway 50 out by Purcell and McCulloch Boulevards and then a stretch of East Highway 50. Of equal importance is asset management which means maintenance of roads. We need to take care of the roads that we have. There was approximately \$62 million of an additional \$45 million in grant project money which came to Pueblo. The list shows various bridges, as well as the State Highway 96 (East and West 4<sup>th</sup> Street/Thatcher/Lincoln to Pueblo Boulevard paving project. There are safety funds for a roundabout for Purcell/Platteville in Pueblo West. The transit funds are currently pending. He stated the person he is going to rely on the most is Buffie McFadyen, noting he respected her expertise and legislative experience. He stated he wanted PACOG to know he may not be able to come to every meeting, noting he services 10 counties in the southeast part of the State and four counties in the Region 2 engineering district. He is trying to understand how they compete with District 10 counties, and how we can work together to bring funding our way. He stated our southeast county friends and partners who are with us in this deal aren't faring as well. He stated he is going to work hard to make sure they get their fair share of project money, as well as asset management money. It is estimated with the usual allocation of dollars, with the additional RAMP funds, with the anticipated final payments of the trans-bond debt, and perhaps the passage of MPACT 64, there could be another \$600 million or more on the table for projects Statewide. CDOT has a budget of approximately \$1.2 billion a year to take care of these roadways. This is a great opportunity and he is excited about helping. He stated during last month's PACOG meeting, he was meeting with the chief engineer to change the list. He stated if PACOG should feel they need him to call him.

Mr. Thiebaut stated he believes in the Statewide transportation system and he believes we have to help the metropolitan area because it is very congested and unsafe, but he also believes they have to help us. He felt there is a movement in the State for top-down management of certain things, and that holds to a certain level, but he felt it is more important to be bottom-up. For example, when we are dealing with interstate needs and U.S. highway needs that is a no-brainer for the State to come in and get the work done. There shouldn't be any debate; we should get those roads taken care of. When it comes to State highway systems, local leaders should be able to tell their stories so that the story can be dealt with accordingly. He stated he is a little concerned about some of the CDOT policies because they may not change, but he is working with other transportation commissioners to be a little more sensitive to the rural needs of Colorado.

Mr. Thiebaut stated he has received a lot of questions about the flooding which occurred in the State recently, and how the infrastructure to the highways and roadways are going to be dealt with. The Governor has made it clear that the needs of Colorado transportation will not be delayed because of that. Those citizens who need help are going to get it and most of the repair for the roads and the recovery efforts will be done through Federal highway funds. He stated a lot of these roads have some connection to Federal access lands and that improves the ability to get Federal funds. The Governor is confident that 100% of the funds that will be used for the recovery will be coming out of Federal dollars. There may be a cash flow issue because it is Federal dollars and it comes as reimbursements. Those things are being worked out, and it shouldn't impact any of the RAMP projects or any of the needs for the rest of the State. He stated Pueblo was designated as one of the flood damaged counties, and he felt there are possibilities for local leaders and CDOT officials to identify what could be done.

Mr. Thiebaut cautioned that there are so many charts and handouts with respect to CDOT funding, and to always look at the dates and times. He stated a lot of these decisions are being made by well-intentioned bureaucrats in Denver, and sometimes they use charts and standards and they don't always "jive" with what the needs are. He stated he would like to get in a room with these people and tell them human stories about the need for safe highways. He stated the list which was distributed is the most current list. He stated nothing is official, but he is going to do everything in his power to make sure at the October Transportation Commission meeting that they do become official.

Mr. Pace congratulated Mr. Thiebaut on his appointment. He stated he has a dream of bringing a passenger rail to Pueblo, noting he would like PACOG to discuss this possibly next month. He stated he needs help to get CDOT to think beyond just roads. Mr. Thiebaut responded he is on the Transportation Commission's transportation and rail committee and has already spoken with CDOT staff. One of those things which he has noticed about this particular budget is it is \$30 million a year and most of it is pass-through dollars. It is hard to take and earmark some of that money for that, but he didn't think that was necessarily the final answer because there are always ways to think around that. He felt the Legislature might be able to help in that regard. He also felt because rail can be a Federal issue, and we have to push really hard on Federal dollars and support. He stated because of the tragedy and roadway situation up north, people aren't really focused on this now, but over time they will see the value of that.

Ms. Daff stated that as far as the flood situation, a lot of the local lenders are fighting it simply because whoever funds their mortgages, if we are designated in a flood area, will not allow

closing on properties. Mr. Thiebaut responded that was the Governor's Executive Order, which was signed a couple of weeks ago. Mr. Kaufman stated his title company hasn't had any closings postponed. He stated there was some slow down in Denver. Mr. Thiebaut suggested calling the Governor's office.

Ms. McFadyen stated she hoped that we can continue to help. Messrs. Scott Hobson and Greg Severance are working diligently to ask the Federal government to lift the caps on getting more funding into Colorado. She stated it doesn't change the cash flow problem, but it is imperative that we collectively support sending the money back to Colorado. She stated they are working to try and get support from the Pueblo Chieftain. She thanked Mr. Thiebaut for his efforts.

#### MANAGER'S REPORT

There was no Manager's Report.

#### A RESOLUTION APPROVING AN AMENDMENT TO THE 2013 DELEGATION AGREEMENT BETWEEN THE PUEBLO AREA COUNCIL OF GOVERNMENTS (PACOG) AND THE CITY OF PUEBLO FOR TRANSPORTATION PLANNING AND IMPROVEMENT SERVICES, AUTHORIZING THE CHAIR OF THE COUNCIL TO EXECUTE SAME, AND AUTHORIZING AND DIRECTING THE URBAN TRANSPORTATION PLANNING DIVISION TO ADMINISTER THE AMENDED AGREEMENT IN COMPLIANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND REGULATIONS

Mr. Scott Hobson, MPO Administrator, distributed a new (substitute) Amendment to the Agreement for Transportation Planning and Improvement Services for 2013, which is an attachment to the resolution, noting the one which was submitted prior to the meeting is no longer valid. The current amendment to the agreement changes one of the total dollar amounts in the agreement from \$30,000 to \$25,000 to make them consistent throughout the agreement. This substitute Amendment refers to the tasks and functions being accomplished in the FY 2014-15 Unified Planning Work Program (UPWP), noting the old document referred to the FY 2012-13 UPWP, which expires next week. This amendment amends the delegation agreement between the City of Pueblo and the Pueblo Area Council of Governments for transportation services. It extends to the end of the year. A new delegation agreement will be submitted to PACOG for its approval by the end of this year. This agreement allows for County staff to provide assistance to a portion of the Unified Planning Work Program (UPWP) through the remaining three months of the year. Since this is an agreement between PACOG and the City of Pueblo, the City Council will need to ratify the agreement. He stated he would schedule this for the next City Council meeting. Mr. Kogovsek stated the next City Council meeting is scheduled on October 15<sup>th</sup>, and the agreement would need to be approved by City ordinance.

Ms. Daff asked if collaborative work would begin if City Council would delay in getting the ordinance passed. Mr. Hobson replied the City Council ordinance would be retroactive. Ms. McFadyen stated this is a perspective looking forward from today, noting the County is not asking to go back in time.

Mr. Kaufman asked if they will be using the same offices at the same location. Mr. Hobson replied not necessarily. He stated they will be assigning tasks and they will be meeting a couple of times per week. He stated the City extended an offer to provide office space, but the County indicated it will be providing the office space.

It was moved by Buffie McFadyen, seconded by Ami Nawrocki, and passed unanimously to approve "A Resolution Approving an Amendment to the 2013 Delegation Agreement between the Pueblo Area Council of Governments (PACOG) and the City of Pueblo for Transportation Planning and Improvement Services, Authorizing the Chair of the Council to Execute Same, and Authorizing and Directing the Urban Transportation Planning Division to Administer the Amended Agreement in Compliance with All Applicable Federal, State, and Local Laws and Regulations".

#### MPO STAFF REPORT

##### (A) CDOT Staff Recommendation for RAMP Funding

Mr. Scott Hobson, MPO Administrator, stated that Mr. Thiebaut's report covered the funding for the RAMP program, and what was recommended by CDOT.

##### (B) CDOT TIGER V Grant Application Update

Mr. Scott Hobson, MPO Administrator, reported the application for improvements to I-25 between Ilex and 1<sup>st</sup> in Pueblo, submitted by CDOT, was not selected as one of the 52 projects nationally to receive TIGER V funding. Two projects from Colorado were on the list including the Eisenhower/Johnson Memorial Tunnel Fire Suppression project and the Town of Windsor-Great Western Freight Improvements project. Some of the funding emphasis for awarding TIGER V funding this time was related to more rural projects. He stated this was funding that is probably being replaced if the recommendations for the RAMP funding are approved by the Transportation Commission. He stated we are not at a total loss, noting we have other funding in place which would allow the Ilex/1<sup>st</sup> Street project to move forward. Staff will continue working to see if other segments of I-25/U.S. 50 might be competitive with future TIGER V funding applications.

#### PUEBLO COUNTY DIGITAL FLOOD INSURANCE RATE MAP (DFIRM)

Mr. Rick Kidd, Administrator, Pueblo Conservancy District, provided a Power Point presentation on Pueblo County DFIRM. He went into detail on the history of the Arkansas River and its levee and bridge system. The June 3, 1921 flood caused devastation to Pueblo. He stated Pueblo was the hub for railroads in Colorado, and it was important to get the railroad station back in operation. The levee was rebuilt. In April 1922, the legislation for the Pueblo Conservancy District was passed. There was wrangling between the north and south interests, noting the north wanted the Moffat Tunnel and Pueblo didn't want to give it up. The legislators persuaded Pueblo to give up the Moffat Tunnel for the District. Court suits were filed. In February 1923, the Colorado Supreme Court legalized the Pueblo Conservancy District. In December 1923, the District started working on the channel, noting there were three different considerations in the process: (1) improving the present channel through town (now known as HARP); (2) moving it over to the bluff; and (3) construction of Rock Canyon dam. The Rock Canyon dam was constructed to control the flows through Pueblo. They then realigned the flood channel for a place for the water to run through.

Mr. Kidd showed the boundaries of the Pueblo Conservancy District. It goes up above the Pueblo Reservoir through town and along the river out to the Pueblo County/Otero County line. It is about 50 miles long.

Mr. Kidd showed the construction of the levee. The levee was designed for 125,000 cfs of water through town. It was legally started in 1923 and by the end of 1926 the construction of the levy was completed. The bridges were done and everything was in operation by 1926. He stated the work continued along the levy until the 1950s, noting it was extended to Runyon to help provide additional protection. In 1953, the District stopped assessing any money.

Mr. Kidd stated in 2006, the Colorado Water Conservation Board and Federal Emergency Management Agency (FEMA) came and did a tour of the Fountain Creek, Arkansas, Wildhorse, and Dry Creek levees. At this time, they are working on some mapping. FEMA said once they get finished with the mapping, the District will have to certify these levees within two years or Pueblo is going to be in the floodplain. He stated the District knew they had some problems with the concrete base and cracking along the levee, as well as some other problems. He stated Mr. Carroll would present what is being done.

Mr. Ryan Carroll, Michael Baker Consultants, an engineering contracted through FEMA, reported there are four levees they are dealing with: (1) Wildhorse Creek, (2) Fountain Creek, (3) East Dry Creek in the County, and (4) the Arkansas River. He stated the Wildhorse Creek and Arkansas River levees are shown as providing protection from the 100-year flood. The study on the Fountain Creek and the design of the levee at the time was not sufficient to provide 100-year flood protection. East Dry Creek has 100-year flood protection which is contained on the east side. He stated the existing effective Pueblo maps are old, and that is why FEMA and the State wanted an update. The update included new age change and engineering, as well as digital data. The regulation which governs levees and flood control is 44 CFR, Section 65.10 and states "what the levee systems must meet and continue to meet in order to be recognized as providing protection from the base flood on a Flood Insurance Rate Map. Levee owners must provide appropriate data and documentation to demonstrate the levee is compliant with 44 CFR Section 65.10 requirements in order for the levee to be certified." There is a Flood Insurance Rate Map (FIRM) update being performed in Pueblo County. FEMA is going to need some sort of documentation that they are still functioning in terms of the way they were designed and are still providing the level of protection they were designed to provide. Some of the details include every levee must have a minimum of 3'-4' of freeboard above the 100-year water level. The seepage and loading on the levees need to be analyzed. Any settlement issues need to be looked at and addressed. Every levee system has closures whether they be manual or automated and FEMA needs to make sure those closures are functioning properly and the openings are accounted for. If there are systems which are meant to control interior drainage, they need to be operational. The operation and maintenance needs to ultimately be the responsibility of some Federal, State, or local agency.

Mr. Carroll stated as part of this project, FEMA started to take a look at their policies and procedures for engineering and mapping of systems. He stated the levee seclusion areas were meant to maintain the effective data and what is shown on your existing effective FIRM and not update it. FEMA is already beginning to fund new projects to assess levees using these new policies and procedures. This doesn't mean the current Pueblo project is going back on hold because it was finalized this summer in July. Ideally, there is a potential for FEMA to come back once funding is available and identify potential levees to look at in the future. If there is

possibility that some of these levees could be certified in the future to provide protection from the 100-year flood, then the maps could be updated.

Ms. Daff asked Mr. Carroll where his firm is located. Mr. Carroll replied his firm is located in Denver.

Mr. Kim Kock, NorthStar Engineering and a member of the Pueblo Conservancy District, reported his firm led the consultant team on the assessment project for the District. In the spring of 2012, the District Board issued a Request for Proposal (RFP) for a review of the process used in assessing the maintenance fee. Pursuant to the RFP, the District engaged the team of NorthStar Engineering; Altman, Keilbach, Lytle, Parlapiano & Ware; Garren, Ross & DeNardo; and Arrowhead Real Estate Appraisals to perform the review. The team suggested the review and recommendations be divided into three parts. Phase I was to consist of information and data gathering, review of the assessment process, and a report with recommendations to the District Board. It was completed and presented to the District Board on June 27, 2012. The District developed the plan for an arranged the bonded funding for the construction that provides a barrier to flooding from the Arkansas River into much of the downtown area of Pueblo. The boundary of the District, as created in 1923, was included as an Appendix in the Phase I report. Even with the dam on the Arkansas River (west of Pueblo, built in the 1960s) without the levees, significant portions of the City could suffer substantial flooding and damage in the event of a large storm. The District has continued to provide the maintenance for the levees since their construction. After Hurricane Katrina struck the Gulf Coast, resulting in major flooding to the city of New Orleans, the Corps of Engineers received criticism for failure to assure that the levees that protected New Orleans were properly maintained. The Corps and FEMA initiated a program of reviewing levees in the United States and updating association floodplain mapping. The District was advised that unless the Arkansas River and Wildhorse Creek levees were certified, the City would lose its protected status which had ensured the flood insurance could be provided at very affordable rates. Without the availability of affordable flood insurance, most forms of financing for property would not be available. The consultant team concluded that is necessary for the community to continue to have levees to protect significant parts of the City which provide essential public health, safety, and welfare services to all of the citizens of Pueblo County. It is not only important to have the levees, it is essential to have the levees certified to continue to have affordable flood insurance. Phase I provided a review/listing of all the property with the District boundaries, a listing of all the parcels in the updated floodplain mapping, and a listing of all property owners in the District. Reference was made in specific appendices to those properties that have, historically, been assessed a maintenance fee. Phase I review concluded that without the levees services essential to the public health, safety, and welfare would be impaired, to a significant degree, in the event of a major flood event on the Arkansas River, and "the community could be at great risk without the levees." The area that would be subject of flooding hosts both City and County facilities, as well as transportation and communication systems, that are essential. As a result, all of the citizens of both the City and County receive a benefit from the existence of the levees. Properties within the floodplain receive an additional benefit in the protection of those properties and the availability of affordable flood insurance. Phase I explored approaches to apportionment of the maintenance fees to properties in the County, City and properties within the floodplain. It provided some hypothetical examples, based on the value of properties within the three different areas, assuming different allocation of value among the three areas. On June 27, 2012, the District Board decided that the proposed Phase I approach met the needs and goals of the District. After much consideration, the consultant

team suggested using the fair market value of properties in the County, City, and District, as a basis for assessing a maintenance fee, given that for the most part those values may be obtained from the Pueblo County Assessor. The fair market value for the State properties would be obtained from the State of Colorado. There are, however, some City, County, and nonprofit owned properties which have no current valuation. The District Board deferred any potential assessment on those entities until a future date when their valuations could be established by the Pueblo County Assessor.

Mr. Kock reported the Phase II report commenced on June 28, 2012 and it provided a follow-up to the initial analysis benefits provided by the Arkansas River and Wildhorse Creek levees, as well as the Pueblo Conservancy District. It further identified three tiers or groups: Pueblo County (outside of the City and outside of the floodplain), City of Pueblo (outside of the floodplain), and all properties lying with the floodplain. This report provided a proposed updated boundary of the floodplain with a suggested modification of the District boundary to match the newly identified floodplain. That plan was subsequently changed by the District Board to a County-wide district boundary. Also included in the Phase II report was updated data on the valuation of property lying within each tier. That valuation information is based on data developed and provided by the Pueblo County Assessor as well as data developed by the State of Colorado for State assessed property. The Pueblo County Assessor also indicated a willingness to develop the database needed to identify the property value within the proposed new District boundary once that boundary was officially approved. That would allow a more accurate break-out of the value of State assessed property within the District boundary which, for the purposes of the Phase II Report, is estimates only.

Mr. Kock stated NorthStar in conjunction with ASI Constructors made a detailed visual inspection of the exterior concrete cap of the Arkansas River levee. That work was required as there are no known existing evaluation reports on the levee. Also, since FEMA is requiring the levee to be certified to provide for flood control, an order of magnitude of deficiencies within the levee and its concrete cap had to be identified. Based on that visual inspection, three different improvement options were: (1) replace the full levee to full height; (2) replace the bottom half of the levee where construction currently exists; and (3) replacement to where a lot of the damage occurs. Option 2 was the selected option mainly because it covers all the damage area and it covers the whole depth needed for a 100-year flow. The detailed review of historic operation and maintenance costs (2004-2012) and development of projected operation and maintenance costs was also completed. Those cost estimates presented a level of magnitude from which the District could complete preliminary planning for future tasks associated with improvements to and certifications of the Arkansas River and Wildhorse Creek levees.

Mr. Kock stated based on the review of all information and data which could be obtained, the consultant team developed a recommendation for the work likely needed and the revenue needs of the District for next year and ensuing years, as well as a method of funding the maintenance fee. The revenue needs beyond 2013 is a best projection based on the level of technical review that was possible given the time and budget constraints of the project. The Phase II report provides in detail the rationale for all recommendations as well as identifying what work and tasks will need to be completed to more fully refine the long-term costs for the District.

Mr. Styduhar asked if the changing of the District boundaries is based upon the benefit to those new areas. Mr. Kock replied yes, noting the project team concluded that the District could do an

assessment to areas outside of the District boundaries. The statutes basically require that you can't do improvements or benefits to property that doesn't lie within the District boundary. So by going Countywide, we could support work on Fountain Creek recreational projects, helping out irrigation companies that come off the Arkansas River, and also the statute requires that two board members have properties that lie within the District boundaries. With the flood area being within the District boundaries, it is very limited on the people you can get and by going District-wide you can get more people.

Ms. McFadyen asked if there has been any discussion about expanding the representation on the Conservancy District to reflect the change as a desire to collect the fees outside the original district. Mr. Don Banner, attorney for the District, replied as a result of the expansion of the District, we changed the bylaws of the District to create an advisory position so they now have members from Pueblo West, Colorado City, the City, and the County. They have been invited to the meetings. He stated they receive pretty regular attendance from Pueblo West and the City of Pueblo, and periodic attendance by Pueblo County, noting he didn't think anyone from the County has been designated. Colorado City has pretty good attendance. He stated it would take a legislative change. Ms. McFadyen asked if the District would be opposed to the legislative change or would they be willing to consider it. She felt it would be reasonable for those who are being assessed the fee to have actual voting representation on the District Board. Mr. Banner responded they have never taken a vote on it, but he felt the general attitude as has been expressed to Pueblo West representatives is go ahead and do it and we won't oppose it. Ms. McFadyen stated if they would get to a position of support, noting by staying silent you are sending a message that you're not, and she believed her constituents throughout the County and those in the City, who were a part of the original District, deserve a voting representative on the District Board. Mr. Banner replied one of the things also which is available is for those members on the advisory committee to apply. The District Court is the one who appoints these representatives. What has happened in the past is the supervising judge advertised in the newspaper for people to participate and only one person showed up, and he appointed that person. He stated he has given the representatives from the City, County, Pueblo West, and Colorado City the dates that these terms expire and advised them to go ahead and apply to the Court. He stated they did not want to spend the money on the legislative change. Ms. McFadyen stated she couldn't picture a judge appointing someone if it is not expressed in a statute. She stated as an elected official she felt it was her job to educate and inform people about the change and she would feel obliged to have people apply. She stated she would still like to see that change be made permanent. Mr. Banner responded currently the District is County-wide so the judge has the opportunity to appoint people throughout the County. He stated they had a representative on the District Board who was outside of the District at one time, and the City opposed it. This director who was outside of the District was given qualifying property on an interest in property inside the District, which was legal. Ms. McFadyen stated she is not disputing it, but it is cumbersome to get somebody to qualify who has been outside of the District. Mr. Banner answered he didn't think that. Judge Alexander is the supervising judge and he is very open to having anybody apply. He stated he would be willing to give Ms. McFadyen the dates these terms expire. Ms. McFadyen stated she is still not opposed to any legislative change, noting she is in favor of a statutory change. Mr. Banner replied the District Board has not been presented with this issue, and he didn't think they would be opposed to it. They just don't want to spend District money to do that because the powers of the District don't include the ability to propose legislation.

Chairman Colucci thanked the Pueblo Conservancy District for their presentation.

ADJOURNMENT

There being no further business before PACOG, the meeting was adjourned at 1:33 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Louella R. Salazar". The signature is written in a cursive style with a large initial "L".

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Louella R. Salazar  
PACOG Recording Secretary

LRS